



Republic of the Philippines
Province of Pampanga

City of San Fernando

Office of the Bids and Awards Committee

REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No.03; 04/01/2022)

Project Title : **Supply and Delivery of Electrical Materials to be used for the Repair, Maintenance and Replacement in various Government Facilities in the City of San Fernando, Pampanga for 2025 subject to Ordering Agreement**

Location of the Project : **City Engineer's Office**

Company Name
Date : **Dec 19, 2024**
PR No. : **2024-12-02480**

Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **Thursday, December 26, 2024 10:00 AM** at **CGSO Building, City Civic Center, Alasas, City of San Fernando, Pampanga**.

Canvassed by:

Approved by:

Paolo Cesar E. Areola

Engr. Michael N. Quizon, Jr.
BAC Chairperson

- NOTE:
1. ALL ENTRIES MUST BE READABLE
 2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
1	125	pc(s)	Male Plug Rubber			
2	120	pc(s)	Female 3 Gang Outlet			
3	15	reel(s)	Flat Cord #16			
4	110	box(s)	LED Panel Ceiling Light 18W			
5	100	box(s)	LED Round Ceiling Light 18W			
6	200	box(s)	Electrical Tape			
7	100	box(s)	2 Gang Convenience Outlet			
8	110	box(s)	1 Gang Switch			
9	110	box(s)	2 Gang Switch			
10	100	pc(s)	3 Gang Switch			
11	105	pc(s)	LED Tube 18 watts			
12	100	pc(s)	LED Tube 13 watts			
13	150	pc(s)	Receptacle E27			
14	6	pc(s)	Panel Board (Holes) (Main: 100 Amp, BRS: 60Amp-4, 30Amp-3, 20Amp-3)			
15	7	pc(s)	2.0mm2 Stranded Wire			
16	7	pc(s)	3.5mm2 Stranded Wire			
17	5	pc(s)	5.5mm2 Stranded Wire			
18	50	pc(s)	Toggle Switch Outdoor			
19	120	pc(s)	Circuit Breaker 30 Amperes			



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Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
20	120	pc(s)	Circuit Breaker 40 Amperes			
21	100	pc(s)	Circuit Breaker 60 Amperes			
22	10	pc(s)	Distribution Panel Box Flush Type			
Total Amount:						

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name/ Signature

Tel No./ Cellphone No.

Date

TERMS OF REFERENCE

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Project Location: City of San Fernando, Pampanga

Background: As written in Section 15-General Welfare- of Republic Act (RA) 7160 known as the Local Government Code of 1991 – "Within their respective territorial jurisdictions, local government units shall ensure and support, among other things, the preservation and enrichment of culture, promote health and safety, enhance the right of the people to a balanced ecology, encourage and support the development of appropriate and self-reliant scientific and technological capabilities, improve public morals, enhance economic prosperity and social justice, promote full employment among their residents, maintain peace and order, and preserve the comfort and convenience of their inhabitants".

Further, pursuant to Section 2 of Republic Act 6713, known as the Code of Conduct and Ethical Standards for Public Officials and Employees, "Public officials and employees shall at all times be accountable to the people and shall discharge their duties with utmost responsibility, integrity, competence, and loyalty, act with patriotism and justice, lead modest lives, and uphold public interest over personal interest".

The Construction and Maintenance Division of the City Engineer's Office is responsible for implementation, administration of construction, repair and maintenance of roads, bridge, drainage system, public building and other structures/facilities of public usage within the city including their electrical requirements.

Objective/s: The main goal of the project is to provide electrical requirements for the maintenance of the various offices in the City Government of San Fernando, Pampanga

Approved Budget : Nine hundred ninety nine thousand nine hundred ninety one and 25/100 (Php 999,999.25) ✓
Minimum Requirement for the Supplier

1. The Supplier must ensure the specifications of requirements indicated in the Bill of Materials are being followed:

DESCRIPTION	QUANTITY	UNIT	UNIT COST	AMOUNT
Male Plug Rubber	125.00	pcs.	91.85	11,481.25
Female 3-Gang Outlet	120.00	pcs.	200.40	24,048.00
Flat Cord #16	15.00	reels	2,505.00	37,575.00
LED Panel Ceiling Light 18W	110.00	boxes	584.50	64,295.00
LED Round Ceiling Light 18 W	100.00	boxes	584.50	58,450.00
Electrical Tape	200	boxes	60.00	12,000.00
2 Gang Convenience Outlet	100	boxes	200.40	20,040.00
1 Gang Switch	110.00	boxes	133.60	14,696.00
2 Gang Switch	110.00	boxes	200.40	22,044.00

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3 Gang Switch	100.00	pcs.	267.20	26,720.00
LED Tube 18 Watts	105.00	pcs.	467.60	49,098.00
LED Tube 13 Watts	100.00	pcs.	450.90	45,090.00
Receptacle E27	150.00	pcs.	110.00	16,500.00
Panel Board (Holes) (Main: 100 Amp, Brs: Amp-4, 30 Amp-3, 20Amp-3)	6.00	pcs.	31,662.00	189,972.00
2.0 mm2 Stranded Wire	7.00	pcs.	3,900.00	27,300.00
3.5 mm2 Stranded Wire	7.00	pcs.	4,400.00	30,800.00
5.5 mm2 Stranded Wire	5.00	pcs.	7,800.00	39,000.00
Toggle Switch Outdoor	50.00	pcs.	334.00	16,700.00
Circuit Breaker 30 Amperes	120.00	pcs.	668.00	80,160.00
Circuit Breaker 40 Amperes	120.00	pcs.	751.50	90,180.00
Circuit Breaker 60 Amperes	100.00	pcs.	918.50	91,850.00
Distribution Panel Box Flush Type	10.00	pcs.	3,200.00	32,000.00
TOTAL				999,999.25

2. The supplier must be compliant with the IATF Health and Safety Protocols.
3. The Supplier must follow the procurement, delivery and inspection procedure set by the City Government of San Fernando, Pampanga for procured good and services.

Deliverables by the Supplier and City Government

The deliverables of the supplier shall be as follows:

- a. Provide the quantity of electrical materials being required by the project/ program; and
- b. Strictly follow the specifications and timely provision of requirements based on the delivery schedule.

The deliverables of the City Government shall be as follows:

- a. On- time payment of the supplier i.e., 15 days after delivery regardless if the delivery is per month or Ordering Agreement.
- b. End- user shall monitor the delivery and completeness of requirements and documents to avoid delays.
- c. The Procurement Officer shall assist in the monitoring, delivery and on- time payment of the supplier.
- d. Provide necessary and readily- available documents such as during the conduct of post- audit.

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- e. Evaluate the performance of the supplier/ contractor and in case there is a violation to the Contract/ Agreement, prepare a Verified Report.

Prepared by:


AIMERIE G. SAMPANG
Procurement Officer

Noted by:

Conforme:


ANELE C. DAVID
City Engineer

Note: This TOR shall form part of the Contract and should be strictly followed by both parties otherwise; the implementation of the project/program might be affected as well as the performance of the supplier/contractor.