



Republic of the Philippines
Province of Pampanga

City of San Fernando

Office of the Bids and Awards Committee

REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No.03; 04/01/2022)



Project Title : **Supply and Delivery of Five (5) Units Brand New Motorcycle to be used for the Project Strengthening Effective and Efficient Disaster Response to Mitigate Effects of Calamities in the City of San Fernando, Pampanga**

Location of the Project : **City Engineer's Office**

Company Name Date : **Sep 12, 2024**

Address PR No. : **2024-09-01694**

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **Thursday, September 19, 2024 10:00 AM** at **CGSO Building, City Civic Center, Alasas, City of San Fernando, Pampanga**.

Canvassed by: _____ Approved by: _____

Monalyn M. Aquino Engr. Michael N. Quizon, Jr.
Administrative Aide VI (Buyer II) BAC Chairperson

- NOTE:
1. ALL ENTRIES MUST BE READABLE
 2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
1	5	unit(s)	Brand New Motorcycle Year Model 2024 Single Cylinder, 4-Stroke, SOHC Liquid-Cooled Engine, SOHC Single Cylinder Displacement 125 cc Bore & Stroke 52.4mm x 57.9 mm Compression Ratio 10.01:1 Maximum Horse Power 11 hp, 8500 rpm Maximum Torque 10.8 Nm, 5000 rpm Automatic Transmission, 4-stroke, Fuel Injection Fuel Tank Capacity 5.5 L Gasoline Fuel Supply System 3 years LTO Registration			
Total Amount:						

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name/ Signature

Tel No./ Cellphone No.

Date

TERMS OF REFERENCE

Project Title : **Supply and Delivery of Five (5) units of motorcycle to be used for the Project Strengthening Effective and Efficient Disaster Response to Mitigate Effects of Calamities in the City of San Fernando, Pampanga**

Project Location: **City of San Fernando, Pampanga**

Background: The Construction, Maintenance and Building Safety Division (CMBSD) of the City Engineer's Office is responsible for implementation, administration of construction, repair and maintenance of these infrastructure projects such as roads, bridge, drainage system, public building and other structures/facilities of public usage within the city. These maintenance work includes, plumbing works, electrical works, carpentry works, masonry works, painting works, pest control, vegetation control, clearing and desilting of drainage system and major waterways and tributaries, cutting and trimming of trees, repairing of canal/canal covers, demolition works, other engineering services.

During disaster, it would be quite challenging for the office to perform this mandate as a response to the impact of the such disaster. Limited resources, time constraints, and logistical challenges are a few issues that needs to be addressed by the office to effectively and efficiently work under extreme conditions. As such, providing means to quickly provide Engineering Intervention during disaster such as improving communications and transportation. To do this., we are proposing the provision of motorcycle vehicles to key personnel of the Office.

These vehicles will assist our supervisors, foreman and other key personnel who needs to transfer from one site to another for effective and timely delivery of the above-mentioned services during calamities. Further, as the Office does not only prioritize disaster response but also disaster preparedness through mitigation projects such as Flood Control and other Engineering Interventions. These vehicles will not only strengthening response but also the implementation of Flood Mitigation project of the Office

Thus, this proposal requires the purchase of motor vehicle for 5 personnel of the CMBSD.

Objective/s:

- To easily and timely respond to individuals and families affected by natural disasters and provide Engineering Interventions and support necessary to control the possible damaged caused by these disasters.

Approved Budget :Seven Hundred Fifty Thousand Pesos (Php.750,000.00)

Qty.	Unit	Amount	Description	Delivery Date	Amount
5	Unit	150,000.00	Brand New Motorcycle	90 calendar days of after issuance of PO and NTP	750,000.00
TOTAL					750,000.00

TERMS OF REFERENCE

Project Title : **Supply and Delivery of Five (5) units of motorcycle to be used for the Project Strengthening Effective and Efficient Disaster Response to Mitigate Effects of Calamities in the City of San Fernando, Pampanga**

Project Location: **City of San Fernando, Pampanga**

Minimum Requirement for the Supplier

1. The Supplier must ensure that the motorcycle is brand new and follow the quantity, quality, specifications described in this terms of reference:

Brand New Motorcycle Year Model 2024
Single Cylinder, 4-Stroke, SOHC Liquid-Cooled Engine, SOHC
Single Cylinder Displacement 125 cc
Bore & Stroke 52.4 mm x 57.9 mm
Compression Ratio 10.0:1
Maximum Horse Power 11 hp, 8500 rpm
Maximum Torque 10.8 Nm, 5000 rpm
Automatic Transmission, 4-Stroke, Fuel Injection
Fuel Tank Capacity 5.5 L
Gasoline Fuel Supply System
3 yrs LTO Registration

Warranty

One year or 60,000 km whichever comes first for engine, transmission and differential while 3 months for electrical

2. The supplier must be compliant with the IATF Health and Safety Protocols.

Terms and Conditions

- Supplier must own service center and facilities in Luzon
 - Supplier must be five years existence in the industry
 - Motorcycle Delivery is free
 - Deliver the motor cycle in good manner to avoid physical damage.
 - Replace any seen damage, broken, scratches on the Brand New motorcycle upon deliver of the unit free of charge within specified time
3. The Supplier must follow the procurement, delivery and inspection procedure set by the City Government of San Fernando, Pampanga for procured good and services.
 - a. Representative of the CEO along with CGSO-PSMD shall inspect and accept the delivery.

Deliverables by the Supplier and City Government

The deliverables of the supplier shall be as follows:

- a. Provide the quantity of equipment being required by the project/ program; and
- b. Strictly follow the specifications and timely provision of requirements based on the delivery schedule.

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Project Location: **City of San Fernando, Pampanga**

The deliverables of the City Government shall be as follows:

- a. On- time payment of the supplier i.e., 15 days after delivery regardless if the delivery is per month or Ordering Agreement.
- b. End- user shall monitor the delivery and completeness of requirements and documents to avoid delays.
- c. The Procurement Officer shall assist in the monitoring, delivery and on- time payment of the supplier.
- d. Provide necessary and readily- available documents such as during the conduct of post- audit.
- e. Evaluate the performance of the supplier/ contractor and in case there is a violation to the Contract/ Agreement, prepare a Verified Report.

Prepared by:


AIMERIE G. SAMPANG
Procurement Officer

Noted by:


Engr. ANELE C. DAVID
City Engineer

Conforme:

Note: This TOR shall form part of the Contract and should be strictly followed by both parties otherwise; the implementation of the project/program might be affected as well as the performance of the supplier/contractor.

**PROJECT TITLE : STRENGTHENING EFFECTIVE AND EFFICIENT
DISASTER RESPONSE TO MITIGATE EFFECTS OF CALAMITIES IN THE CITY OF
SAN FERNANDO, PAMPANGA**

IMPLEMENTATION DATE: 2024

IMPLEMENTING OFFICE : CEO

AIP REFERENCE NO. : 9000-2-3-13-033-009

₱ 750,000.00

RATIONALE

The Construction, Maintenance and Building Safety Division (CMBSD) of the City Engineer's Office is responsible for implementation, administration of construction, repair and maintenance of these infrastructure projects such as roads, bridge, drainage system, public building and other structures/facilities of public usage within the city. These maintenance work includes, plumbing works, electrical works, carpentry works, masonry works, painting works, pest control, vegetation control, clearing and desilting of drainage system and major waterways and tributaries, cutting and trimming of trees, repairing of canal/canal covers, demolition works, other engineering services.

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OBJECTIVE

- To easily and timely respond to individuals and families affected by natural disasters and provide Engineering Interventions and support necessary to control the possible damaged caused by these disasters.

FUEL and MAINTENANCE COST

Fuel provision and maintenance for the proposed purchase of motorcycle will follow the procedure of the CGSO-Motorpool Division.

Allotment of Service Vehicle

Megaforce work assignments (Removal of Trees/other debris affected by calamities) - 2 units

Sagip Ilog Work Assignments (Flood Mitigation Projects – Sand Bagging, Declogging of Rivers and its tributaries)– 2 units

Maintenance And Building Safety Division Work Assignment (repair of roads/canals and other facilities)– 1 unit

15
1/2

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P 750,000.00

BUDGETARY REQUIREMENTS


PARTICULARS	UNIT COST	TOTAL
Motorcycle with minimum cylinder displacement of 125cc including registration expense and helmet and other accessories	P 150,000.00 X 5 units	P 750,000.00
Fuel and Maintenance Cost	c/o CGSO-Motorpool	
TOTAL		P750,000.00

Prepared by:



Engr. ANELE C. DAVID
City Engineer


RAYMOND B. DEL ROSARIO
CITY DRUG OFFICER

Evaluated by:


PAOLO ISRAEL S. FRANCO, ENP
CPDC Office

Evaluated by:


RIZZEL MANGILIT
CBO
PP2024 - 375


Evaluated by:


JOSE TIBURCIO S. CANLAS
City Accountant

Recommending Approval:


Engr. NELSON G. LINGAT
City Administrator

Approved by:


VILMA B. CALUAG
Mayor

AIP REFEREN CE CODE	PROGRAM/PROJECT/ACTIVITY DESCRIPTION	IMPLEMENTING OFFICE/ DEPARTMENT	SCHEDULE OF IMPLEMENTATION		EXPECTED OUTPUTS	FUNDING SOURCE	AMOUNT (IN THOUSAND PESOS)						cc Typology Code	
			Start Date	Completion Date			Personal Services (PS)	Maintenance and Other Operating Expenses (MOOE)	Capital Outlay (CO)	TOTAL	Climate Change Adaptation	Climate Change Mitigation		
9000-2-3-13- 033-008	Human Resource Development for CDRRMO staff and CDRRM Council -Trainings/seminar for CDRRMO Staff & CDRRMC members (e.g. Higher level of training for ICS, Bench Marking, Secretarial, Clerical, Basic Computer Skills, Basic & Technical Report Writing, etc.)	CHRM/C/DRR MD	January 2024	December 2024	Improved competence of the local disaster risk reduction management teams to provide quality and efficient service	5% Calamity Fund	3,000.00				3,000.00	5,000.00		
9000-2-3-13- 033-009	Mobile Response Capability Program -provision of rapid assessment vehicle, rescue vehicles, fire trucks, communication vehicles and other similar vehicles	CGSO/CDRRM D	January 2024	December 2024	Timely, reliable and efficient emergency rescue and response activities	5% Calamity Fund			20,000.00		20,000.00			
9000-2-3-13- 033-010	Emergency and Lifesaving Equipment Program -rescue / medical equipment and tools, supplies and PPEs -hydraulic, pneumatic, CSSR, USAR equipment	CGSO/BFP/CE O/CDRRMD	January 2024	December 2024	-Enhanced responders' capabilities through an equipped rescue team. - Efficient and pro-active disaster prevention, response and monitoring	5% Calamity Fund	5,000.00		3,000.00		8,000.00			