



Republic of the Philippines
Province of Pampanga

City of San Fernando

Office of the Bids and Awards Committee

REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No.03; 04/01/2022)



Project Title : **Supply and Delivery of Tokens to be given to the Surgeon Volunteers during Spaying and Neuter under the program of World Rabies Day for 2024 in the City of San Fernando, Pampanga**

Location of the Project : **City Agriculture and Veterinary Office**

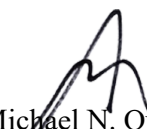
Company Name _____ Date : **Aug 22, 2024**
PR No. : **2024-08-01583**
Address _____

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **Wednesday, August 28, 2024 10:00 AM** at **CGSO Bldg., City Civic Center, Alasas, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

Paolo Cesar E. Areola


Engr. Michael N. Quizon, Jr.
BAC Chairperson

- NOTE:
1. ALL ENTRIES MUST BE READABLE
 2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
1	13	pc(s)	Breakfast Presser 4 in 1 -Non-Stick Interchangeable Plates -Easy Ready Light Indicator -Cool-touch Handle -Ergonomic Space Saving			
2	13	pc(s)	Insulated Coffee Mug -Made from 18/8 stainless Steel -Double wall - Sweat-free design prevents condensation -Vacuum-insulated - keep Iced drinks cold for up to 12 hours, or hot for up to 6 hours -Spill Proof -BPA Free -Powder coated - Easy to hold and easy grip for your hands -Durable -Convenient (Edited)			
3	13	pc(s)	Tumbler 64oz -Stainless Steel Double-wall -Vacuum Insulated -Leak proof -BPA free -12hours hot and 24 hours cold -durable -with box and bag			
Total Amount:						

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name/ Signature

Tel No./ Cellphone No.

Date

TERMS OF REFERENCE

OFFICE: CITY AGRICULTURE VETERINARY OFFICE

PROJECT: Supply and Delivery of Tokens to be given to the Surgeon Volunteers during Spaying and Neuter under the program of World Rabies Day for 2024 in the City of San Fernando, Pampanga

DATE: September 2024

The City Agriculture Veterinary Office intends to procure Tokens following the specific Term of Reference for this procurement:

13 units Tokens – Tumbler 64oz

13 units Tokens – Insulated Coffee Mug

13 units Tokens – Breakfast Presser 4 in 1

BUDGETARY REQUIREMENT

The Approved Budget for the Contract (ABC) is Sixty Five Thousand Pesos ONLY (P65,000.00), inclusive of all applicable taxes, insurances/bonds, permits, licenses and/or other miscellaneous expenses and cost on the required procurement of Tokens.

OBJECTIVES

- In celebration of World Rabies day, we focus on its animal population control aspect by rendering free spay and neuter to dogs and cats of Fernandino pet owners for one day.
- Assist the animal population control program by encouraging pet owners in the option of having their pets spayed or neutered.
- Inculcate responsible pet ownership to Fernandinos.
- Create camaraderie between pet owners, animal enthusiasts, students and veterinarians in the aim of eradicating rabies by promoting responsible pet ownership.

TERMS AND CONDITIONS

During the procurement process and delivery/ implementation of the contract, the end- user and the supplier/ contractor shall:

- a. Specifications/ Schedule of Requirements

Qty.	Unit	Item Description/Specifications
13	Units	Tumbler 64oz -Stainless Steel Double-wall -Vacuum Insulated -Leak proof -BPA free -12hours hot and 24 hours cold -durable -with box and bag
13	Units	Insulated Coffee Mug -Made from 18/8 stainless Steel -Double wall -Sweat-free design prevents condensation -Vacuum-insulated -keep Iced drinks cold for up to 12 hours, or hot for up to 6 hours -Spill Proof -BPA Free -Powder coated -Easy to hold and easy grip for your hands -Durable -Convenient (Edited)
13	Units	Breakfast Presser 4 in 1 -Non-Stick Interchangeable Plates -Easy Ready Light Indicator -Cool-touch Handle -Ergonomic Space Saving

DELIVERY

- Deliveries should be made within office hours and on regular working days on or before the stipulated date in the PO unless otherwise specified for valid reason why the same cannot be complied with.
- Delivery will be on September 2024
- Delivery will be at CGSO CENTRAL Storage, New Public Market, Brgy. Del Pilar, City of San Fernando Pampanga.

PAYMENT

- The payment shall be done within fifteen (15) working days upon submission of complete documents including, delivery (partial/full), upon issuance of Inspection and Acceptance Report by the authorized/designated representatives of CAVO.

Prepared and submitted by:



CRISTINA A. SANGUMAY
City Agriculturist

CONFORME:

Signature over printed name

Date

Note: This TOR shall form part of the Contract and should be strictly followed by both parties otherwise, the implementation of the project of program might be affected as well as the performance of the supplier/contractor.