



Republic of the Philippines
Province of Pampanga

City of San Fernando

Office of the Bids and Awards Committee

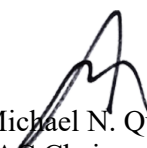
REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No.03; 04/01/2022)

Project Title : **Supply and Delivery of Training Materials to be used for the Boat Handling Training Course for Responders 2024**
Location of the Project : **City Mayor's Office - City Disaster Risk Reduction and Management Division**

Company Name _____ Date : **Jul 11, 2024**
PR No. : **2024-07-01259**
Address _____

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **Thursday, July 18, 2024 10:00 AM** at **CGSO Building, City Civic Center, Alasas, City of San Fernando, Pampanga.**

Canvassed by: _____ Approved by: 
Monalyn M. Aquino Engr. Michael N. Quizon, Jr.
Administrative Aide VI (Buyer II) BAC Chairperson

- NOTE:
1. ALL ENTRIES MUST BE READABLE
 2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
1	10	pc(s)	NRS Chaos Water Helmet - Size: (5) LARGE (5) EXTRA LARGE -With CDRRMO and SAFRU Logo -Durable ABS plastic shell dissipates impacts -Dual-density EVA foam provides outstanding comfort and protection -The BOA dial-fit retention harness customizes the fit for total security -Eight ventilation ports -Has removable ear pads in place for extra protection, or easily remove them for improved hearing -Multiple sizes and quick-adjust harness to ensure the right fit -Meets CE EN 1385 standards for whitewater safety.			
2	10	pc(s)	NOA RESQ LIFE VEST - COLORS: RED, ORANGE -Sizes: (5) Medium, (5) Large -With CDRRMO and SAFRU Logo -Designed to keep rescuers secure while they bring their subjects to safety. -Equipped with additional utility pockets.			



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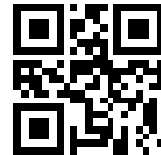
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Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
			-Reinforced with heavy-duty straps and buckles. -Fabric: Ripstop -PFD Type: Type III			
3	10	pc(s)	Diving Gloves -Colors: Black -Made of 2mm HS200 high stretch neoprene that stretches to over 200% of its original size for exceptional comfort, fit and dexterity -Reinforced polysuede palm -Molded pull-on entry tab			
Total Amount:						

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name/ Signature

Tel No./ Cellphone No.

Date

TERMS OF REFERENCE

SUPPLY AND DELIVERY OF TRAINING MATERIALS TO BE USED DURING THE BOAT HANDLING TRAINING COURSE FOR RESPONDERS 2024

I.BACKGROUND

Proper boat handling is critical to flood water rescue operations. It is, hence, imperative that flood water rescuers are equipped with the necessary boat handling skills, ensuring the safety of both responders and victims.

In this relation, the CDRRMD proposes the conduct of a boat handling training course for the members of the San Fernando Rescue Unit. This is to provide rescuers with the knowledge, skills and abilities in performing rescue using the boat with outboard motor and/or with paddles.

II.BUDGETARY REQUIREMENT

The Budgetary Requirement for the supply and delivery of training materials to be used during Boat Handling Training Course for SAFRU 2024, is included in the PPMP in the amount of **One hundred fifty-five thousand five hundred pesos (P 155,500.00)**.

III.OBJECTIVESS

- To provide first responders with the necessary knowledge, skills and abilities to perform defensive lifesaving operations in swift water / flood conditions.
- To provide and supply the specific materials needed during the training
- To effectively and efficiently conduct the activity/program.

IV.TERMS AND CONDITIONS

During the procurement process and delivery/ implementation of the contract, the end-user and the supplier/ contractor shall:

- a. Specifications/ Schedule of Requirements

Qty.	Unit	Item Description/ Specifications	Delivery Date	Location
10	pcs	Diving Gloves -Colors: Black -Made of 2mm HS200 high stretch neoprene that stretches to over 200% of its original size for exceptional comfort, fit and dexterity - Reinforced polysuede palm -Molded pull-on entry tab		

10	pcs	<p>NOA RESQ LIFE VEST - COLORS: RED, ORANGE</p> <p>-Sizes: (5) Medium, (5) Large</p> <p>-With CDRRMO and SAFRU Logo</p> <p>-Designed to keep rescuers secure while they bring their subjects to safety.</p>	20 days upon issuance of Purchase Order and Notice to Proceed	Central Storage, New Public Market, Del Pilar, CSFP
		<p>-Equipped with additional utility pockets.</p> <p>-Reinforced with heavyduty straps and buckles.</p> <p>-Fabric: Ripstop</p> <p>-PFD Type: Type III</p>		
10	pcs	<p>NRS Chaos Water Helmet</p> <p>- Size: (5) LARGE (5) EXTRA LARGE</p> <p>-With CDRRMO and SAFRU Logo</p> <p>-Durable ABS plastic shell dissipates impacts</p> <p>-Dual-density EVA foam provides outstanding comfort and protection -</p> <p>The BOA dial-fit retention harness customizes the fit for total security</p> <p>-Eight ventilation ports -</p> <p>Has removable ear pads in place for extra protection, or easily remove them for improved hearing -</p> <p>Multiple sizes and quick-adjust harness to ensure the right fit -</p> <p>Meets CE EN 1385 standards for whitewater safety.</p>		

b. Procurement Process

1. For the End-user, ensure the completion of the documents in order to proceed with the procurement process.
2. For the supplier/provider, ensure the completeness of the documents being required by the Bids and Awards Committee (BAC) for the procurement process on- time based on the procurement schedule including this TOR duly signed by the end-user and conformed by the supplier/contractor.

3. If the procurement process reaches the ensuing year, observe that the allowed delivery is only up to what is stipulated in the contract.
 4. Ensure to supply the requirements upon issuance of DOC.
 5. Comply with the provisions of the Procurement Law regardless of the mode of procurement, whether Competitive/Public Bidding or the use of Alternative Methods of Procurement.
- c. Delivery/ Implementation period
1. Strictly observe the “No Purchase Order (PO)/ Delivery Order Contract (DOC), No Delivery” Policy and comply with the delivery period.
 2. The Delivery Period shall be from 20 days upon issuance of Purchase Order and Notice to Proceed.
 3. During the delivery, strictly follow the provisions enumerated in the Terms and Condition of the PO/ Contract including the Delivery Schedule, Penalty, among others.
 4. In case there is a change in the Delivery Schedule and specifications, the End- user through the Procurement Officer shall coordinate with the CGSO-Procurement Management Division (PMD) for the latter to advise the supplier/contractor regarding the concern.
 5. Coordination with the supplier/ contractor shall be the function of the CGSO-PMD as its mandate.
 6. For onsite delivery, ensure the coordination with the Inspector from the CGSO-Property and Supply Management Division (PSMD) for the inspection of the delivery in terms of quantity and quality and to immediately notify the supplier/contractor in case of any concerns before the acceptance.
- d. Inspection and Acceptance
1. The CGSO-PSMD shall inspect and accept the delivery
 2. The supplier/contractor shall present the PO and issue Sales Invoice
 3. The CGSO-PMD shall prepare the corresponding Inspection and Acceptance Report/s.

V.DELIVERABLES BY THE SUPPLIER/ CONTRACTOR AND THE CITY GOVERNMENT

The deliverables of the supplier/ contractor shall be as follows:

- a. Provide the quantity of training materials required by the project/ program; and
- b. Strictly follow the specifications and timely provision of requirements based on the delivery schedule.

The deliverables of the City Government shall be as follows:

- a. On- time payment of the supplier/ contractor i.e., 15 days after the month.
- b. End- user shall monitor the delivery of requirements.
- c. The Procurement Officer shall assist in the monitoring, delivery and on-time payment of the supplier.
- d. Provide necessary and readily-available documents such as during the conduct of post-audit.
- e. Evaluate the performance of the supplier/contractor and in case there is a violation to the Contract/Agreement, prepare a Verified Report.

Prepared and submitted


RAYMOND B. DEL R.
LDRRMO IV

CONFORME:

Signature over Printed Name

Date

Note: This TOR shall form part of the Contract and should be strictly followed by both parties otherwise, the implementation of the project/ program might be affected as well as the performance of the supplier/ contractor.