



Republic of the Philippines

Province of Pampanga

City of San Fernando

Office of the Bids and Awards Committee

REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No.03; 04/01/2022)

Project Title : **Supply and Delivery of Rechargeable Knapsack Sprayer and Grass Cutter to be used for the Small Farm Mechanization and Equipment for 2024 in the City of San Fernando, Pampanga**

Location of the Project : **City Agriculture and Veterinary Office**

Company Name

Date :

Jun 11, 2024

PR No. :

2024-06-01039

Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **Tuesday, June 18, 2024 10:00 AM** at **CGSO Building, City Civic Center, Alasas, City of San Fernando, Pampanga**.

Canvassed by:

Approved by:

Rachelle M. Pangilinan

Engr. Michael N. Quizon, Jr.

BAC Chairperson

- NOTE:
1. ALL ENTRIES MUST BE READABLE
 2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
1	20	unit(s)	Knapsack Sprayer and Accessories: a. Capacity: 16 Liters Tank Type: Corrosion-Free Liquid Tank Dual Function: Manual and Electric Operation Equipped with 12V Rechargeable Battery With extended Spraying Rod b. Accessories/Inclusions: With the following accessories: Different Nozzles, Spray Lance, Hanging Strap, Filter Cap, Ball, Control Valve, O- Ring Valve and Pump Gasket Reflectorized sticker (CAVO & CSFP Logo)			
2	10	unit(s)	Grass cutter and Accessories: a. Engine: Powered by 2 stroke gasoline engine Displacement: 50 cc Minimum Rated Power: 1.4kw Idle Speed: 2800-3200r/min Mix Ratio: 25:1 (Gas/2T Oil)			



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Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
			Tank Capacity: 1200ml Net Weight: 9kg Shaft Diameter: 28mm Shaft Length: 160cm b. Accessories: Shoulder Strap Gas/2T Oil Container Tools Set 2 teeth cutting blade Gear Elbow, Gear Head, Gearbox for nylon 1x Nylon c. Other requirements: With AMTEC Test Passing Result Engine must be brand new, latest model and not rebranded Reflectorized sticker (CAVO & CSFP Logo)			
Total Amount:						

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name/ Signature

Tel No./ Cellphone No.

Date

TERMS OF REFERENCE

OFFICE: CITY AGRICULTURE AND VETERINARY OFFICE

PROJECT: Supply and Delivery of Rechargeable Knapsack Sprayer and Grass Cutter to be used for the Small Farm Mechanization and Equipment for 2024 in the City of San Fernando, Pampanga

DATE: September 2024

Background

The City Agriculture and Veterinary Office, through its agricultural and biosystems engineering section, provides farm machinery and equipment to use high-capacity machines to perform agricultural operations as one of the strategies to intensify agricultural production. One of the government agricultural policies aimed at food self-sufficiency and security is the adoption and utilization of technologies to improve land, crop, and labor productivity. The proposed project improves pre-harvest and post-harvest production facilities for the efficient and effective delivery of production on-farm mechanization services, lowering production costs by 10%-15% per hectare.

Objectives

1. To modernize the Philippine agriculture and fisheries sector in order to alleviate poverty and ensure national food security as mandated by Republic Act Nos. 8435 and Executive Order No 138;
2. To attain a higher increase in crop production yield through improved pre-harvest and post-harvest production facilities for efficient and effective delivery of on-farm mechanization services;
3. To encourage farmers to engage in farm mechanization through the use of their farm machinery and its implements to uplift their standard of living.

Approved Budget for the Contract

The Approved Budget for the Contract (ABC) Hundred Thousand Eighty Thousand Pesos (P 280, 000.00) , inclusive of all applicable taxes, insurances/bonds, permits, licenses and/or other miscellaneous expenses and cost on the required Procurement of Knapsack and Grass Cutter .

Product Description

1. Technical Specifications:

Minimum Specification of Knapsack Sprayer and Accessories:

Capacity: 16 Liters

Tank Type: Corrosion-Free Liquid Tank

Dual Function: Manual and Electric Operation

Equipped with 12V Rechargeable Battery
With extended Spraying Rod

Accessories/Inclusions:

With the following accessories: Different Nozzles, Spray Lance, Hanging Strap, Filter Cap, Ball, Control Valve, O- Ring Valve and Pump Gasket
Reflectorized sticker (CAVO & CSFP Logo)

Minimum Specification of Grass cutter and Accessories:

Engine:

Powered by 2 stroke gasoline engine
Displacement: 50 cc Minimum
Rated Power: 1.4kw
Idle Speed: 2800-3200r/min
Mix Ratio: 25:1 (Gas/2T Oil)
Tank Capacity: 1200ml
Net Weight: 9kg
Shaft Diameter: 28mm Shaft
Length: 160cm

Accessories:

Shoulder Strap
Gas/2T Oil Container
Tools Set
2 teeth cutting blade
Gear Elbow, Gear Head, Gearbox for nylon
1x Nylon

Other requirements:

With AMTEC Test Passing Result
Engine must be brand new, latest model and not rebranded
Reflectorized sticker (CAVO & CSFP Logo)

2. Additional Value-Added Services (Free of Charge):

- One (1) year Customer Service Agreement which are composed of:
- Two (2) times Technical Analysis 1 (Visual Inspection)

Technical Analysis Level 1 (TA1). This is a detailed inspection of the entire engine/equipment offered to determine if each system is functioning within acceptable standards.

Technical Analysis Level 2 (TA2) - This will involve running the engine/equipment offered with load and a system-by-system check-up using the standard diagnostic instruments.

3. The following shall be included in the inspection:

- Cooling System
- Fuel system pressure test
- Lubrication system pressure test

4. Other Services:
 - Testing and Commissioning of unit on-site. ○ Operation and Maintenance Training.
 - Preventive Maintenance Service (PMS)
 - Change Oil and filters
 - Extract Oil Sample
 - Lubricate Grease Fittings

5. BIDDER'S QUALIFICATIONS:
 - Preferably with 5 years industry experience in the supply of engine/equipment offered.
 - Must secure the necessary Permits and Licenses for the permissible operation of the engine/equipment offered. (National/Local/Barangay/DENR, etc.)
 - With Certificate of Very Satisfactorily Performance in terms of STW performance, durability and availability of spare parts and service and timely delivery of the same machineries being offered from previous completed contracts duly issued and signed by the current head of the Agency/Company within the last one (1) year with required address and telephone numbers.
 - With National Agricultural and Fisheries Machinery Assemblers, Distributors and Dealers Accreditation and Classification (NAMDAC) Certification for the Bidder, for the Importer/manufacturer and for the Distributor
 - With valid Certificate issued by Local Manufacturer/Distributorship/ Authority to Sell the Machine and commitment to Supply directly or indirectly
 - With Valid Certificate of Dealership/Distributor /Authority to Sell and Commitment to Supply directly or indirectly issued by the manufacturer to the bidder

6. Installation, Testing and Commissioning
 - The engine offered should be tested by operating it continuously at a minimum of 1 hours but not to exceed 4 hours
 - Provide supply of fuel to the engine offered during the entire duration of testing (free of charge)
 - On-site commissioning and testing of the unit. Testing and commissioning shall be conducted by the supplier's technical representatives and must be witnessed by the CAVO authorized/designated representatives

7. Terms and Conditions
 - The procuring entity shall impose penalty of 1/10 of 1% of the total value of the undelivered order for each day of delay as liquidated damages after the specified allowable number of days to deliver the unit/items.
 - Non-availability of stock/item shall be made known to the procuring entity before the acceptance of the NTP.
 - The CAVO shall have the right to reject and return the items and cancel the corresponding Contract if goods delivered are defective, incomplete or non-compliant to the specifications herein specified.
 - Deliveries should be made within office hours and on regular working days on or before the stipulated date in the PO unless otherwise specified for valid reason why the same cannot be complied with.
 - The Bidder is responsible for the payment to the Registration of Machinery impose by the city.

8. Warranty

- The engine/equipment offered shall carry a one (1) year or twelve (12) months warranty on parts and services or 1500 hours of operation whichever comes first, commencing on the date of commissioning, against factory defects under normal operating conditions.

9. Delivery

- The engine offered including all items and its accessories must be delivered within thirty (30) calendar days after receipt of the Notice to Proceed (NTP).
- Exact Date of Expected Delivery is on February 8, 2022.
- After Sales Service and Support during the warranty period, all reported defects shall be completely/satisfactorily repaired/replaced by the winning bidder/supplier within 72 hours after receipt of a verbal and/or written notice from the procuring entity.

10. Payment Terms

- The payment shall be done within fifteen (15) working days upon submission of complete documents including, delivery, installation, testing, commissioning and upon issuance of Inspection and Acceptance Report by the authorized/designated representatives of CAVO subject to performance security retention.

Prepared and submitted by:


CRISTINA A. SANGUMAY
City Agriculturist

CONFORME:

Signature over printed name

Date

Note: This TOR shall form part of the Contract and should be strictly followed by both parties otherwise, the implementation of the project of program might be affected as well as the performance of the supplier/contractor.