

Republic of the Philippines  
Province of Pampanga  
**CITY OF SAN FERNANDO**  
**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

**Invitation to Bid for the Labor and Materials for the Repair/Improvement of City General Services Office Building at Alasas, City of San Fernando, Pampanga**

1. The City Government of San Fernando, Pampanga, through the **General Fund 2024** intends to apply the sum of **ONE MILLION ONE HUNDRED NINETY-ONE THOUSAND FIVE HUNDRED TWO PESOS AND 14/100 ONLY (P1,191,502.14)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Labor and Materials for the Repair/Improvement of City General Services Office Building at Alasas, City of San Fernando, Pampanga / 2024-03-00565**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The City Government of San Fernando, Pampanga now invites bids for the above Procurement Project Completion of the Works is required **30 calendar days**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. (Instruction to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from the City Government of San Fernando, Pampanga and inspect the Bidding Documents at the address given below during 8:00 a.m. to 7:00 p.m.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **APRIL 08, 2024 (MONDAY) until 1:00 p.m. of APRIL 30, 2024 (TUESDAY) except FRIDAYS (due to the Implementation of the Four-Day Compressed Workweek Office-Based Transactions) at CGSO Building, New Public Market, Del Pilar, City of San Fernando, Pampanga** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **FIVE THOUSAND PESOS ONLY (P5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees that will be presented in person.
6. The City Government of San Fernando, Pampanga will hold a Pre-Bid Conference on **APRIL 16, 2024 (TUESDAY) 3:00 p.m. at Levi Panlilio, Conference Room, City Hall, Sto. Rosario, City of San Fernando, Pampanga** and shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission on or before **1:00 p.m. of APRIL 30, 2024 (TUESDAY) at Levi Panlilio, Conference Room, City Hall, Sto. Rosario, City of San Fernando, Pampanga**. Late bids shall not be accepted
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Instruction to Bidders (ITB) Clause 16.
9. Bid opening shall be on **APRIL 30, 2024 (TUESDAY) 2:00 p.m. at Levi Panlilio, Conference Room, City Hall, Sto. Rosario, City of San Fernando, Pampanga**. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.
10. The City Government of San Fernando reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**JEFFREY D. LOZANO**  
Head, BAC Secretariat  
[alcz.cgso.csfp@gmail.com](mailto:alcz.cgso.csfp@gmail.com)

Approved by:

**ENGR. MICHAEL N. QUIZON, JR.**  
BAC Chairman

## **REQUIREMENTS IN THE ISSUANCE OF BIDDING DOCUMENTS**

1. Downloaded copy from PhilGEPS of the **Invitation to Bid** (for Goods and Services and Infrastructure Projects) or **Request for Expression of Interest** (for Consulting Services)
2. Accomplished Information Sheet
3. Duly Notarized Authorization Letter (if representative)
4. Certified True Copy of PCAB License (for infrastructure projects only)
5. Photocopy of Two (2) Valid ID.