



Republic of the Philippines
Province of Pampanga

City of San Fernando

Office of the Bids and Awards Committee

REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No.03; 04/01/2022)



Project Title : **Supply and Delivery of Herbicides to be used for the Vegetation Control along the City's Creeks in the City of San Fernando, Pampanga**
Location of the Project : **City Engineer's Office**

Company Name
Date : **Feb 20, 2024**
PR No. : **2024-02-00324**

Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **Tuesday, February 27, 2024 10:00 AM** at **CGSO Building, New Public Market, Del Pilar, City of San Fernando, Pampanga**.

Canvassed by:

Approved by:

Janelle D.A. Tungcab


Engr. Michael N. Quizon, Jr.
BAC Chairperson

- NOTE:
1. ALL ENTRIES MUST BE READABLE
 2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
1	320	liter(s)	2,4D Herbicides			
2	120	btl(s)	Clear Max 640 Broad Spectrum			
Total Amount:						

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name/ Signature

Tel No./ Cellphone No.

Date

TERMS OF REFERENCE

Project Title : **Provision, Supply and Delivery of Herbicides to be used for the Vegetation control along the City's Creeks 2024**

Project Location: **City of San Fernando, Pampanga**

Background:

With the topography of the City being in a low lying area, strategic flood mitigation control projects of the City are constants.

The southern part of the City of San Fernando, Pampanga specifically are prone to flooding. This is a major concern of the City of San Fernando since the San Fernando River passes through it. One of the flood control measures of the City are the desilting projects of major creeks and waterways near the City as silting in the bed of these creeks and/or garbage and other silts clogging waterways may hamper the natural flow of water and when rainy season, causes flooding.

Desilting through the use of Backhoes and other equipment is not always possible to all creeks and waterways in the City. Thus, we employ job orders who are under the Sagip Ilog Project. Their job is to manually dredge garbage and waterlilies and other harmful materials polluting the creeks, waterways and rivers. In their effort to fulfill their functions, this team uses herbicides for an easy removal of waterlilies and weeds growing inside the mentioned bodies of water. Thus, this project.

Objectives:

The main objective is to reduce the risks of flood in the City, saving lives and property of Fernandinos whose location are low lying in nature.

It also aims to assist manual dredging of waterlilies and weeds along creeks, waterways and rivers in the City of San Fernando, Pampanga to ensure the natural flow of water.

Approved Budget for the contract: Five Hundred Thousand Pesos
(Php. 500,000.00)

Minimum Requirement for the Supplier

1. The Supplier must ensure the specifications and schedule of requirements indicated below:

Description	Quantity	Unit	Unit Cost	Amount
2,4-D herbicides	320	liters	850.00	272,000.00
Clear Max 640 Broad Spectrum	120	Bots/1.5 liters	1,900.00	228,000.00
TOTAL				500,000.00

2. The supplier must be compliant with the IATF Health and Safety Protocols.

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3. The Supplier must follow the procurement, delivery and inspection procedure set by the City Government of San Fernando, Pampanga for procured good and services.

Deliverables by the Supplier and City Government

The deliverables of the supplier shall be as follows:

- a. Provide the quantity of herbicides being required by the project/ program; and
- b. Strictly follow the specifications and timely provision of requirements based on the delivery schedule.

The deliverables of the City Government shall be as follows:

- a. On- time payment of the supplier i.e., 15 days after delivery regardless if the delivery is per month or Ordering Agreement.
- b. End- user shall monitor the delivery and completeness of requirements and documents to avoid delays.
- c. The Procurement Officer shall assist in the monitoring, delivery and on- time payment of the supplier.
- d. Provide necessary and readily- available documents such as during the conduct of post- audit.
- e. Evaluate the performance of the supplier/ contractor and in case there is a violation to the Contract/ Agreement, prepare a Verified Report.

Prepared by:


AIMERIE G. SAMPANG
Procurement Officer

Noted by:


Engr. ANELE C. DAVID
City Engineer

Conforme:

Note: This TOR shall form part of the Contract and should be strictly followed by both parties otherwise; the implementation of the project/program might be affected as well as the performance of the supplier/contractor.