



Republic of the Philippines

Province of Pampanga

City of San Fernando

Office of the Bids and Awards Committee

REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No.03; 04/01/2022)



Project Title : **Supply and Delivery of Vegetable Plastic Crates & Seedling Tray to be used for the Enhanced Productivity of Agricultural Land 2024 in the City of San Fernando, Pampanga**

Location of the Project : **City Agriculture and Veterinary Office**

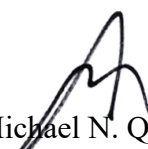
| | | |
|---------|-----------------|----------------------|
| | Date : | Feb 14, 2024 |
| | PR No. : | 2024-02-00283 |
| Address | | |

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **Wednesday, February 21, 2024 10:00 AM** at **CGSO Building, New Public Market, Del Pilar, City of San Fernando, Pampanga**.

Canvassed by:

Approved by:

Janelle D.A. Tungcab



Engr. Michael N. Quizon, Jr.
BAC Chairperson

- NOTE:**
1. ALL ENTRIES MUST BE READABLE
 2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

| Item No. | Qty | Unit | Item Description | Remarks | Unit Price | Total |
|----------------------|-----|-------|---|---------|------------|-------|
| 1 | 300 | pc(s) | Seedling Tray (104 Hole) | | | |
| 2 | 75 | pc(s) | Vegetable Plastic Crates (Large Heavy Duty with OD: L53 W 37 H31.5) | | | |
| Total Amount: | | | | | | |

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

| |
|-------------------------|
| |
| Printed Name/ Signature |
| |
| Tel No./ Cellphone No. |
| |
| Date |

TERMS OF REFERENCE

OFFICE: CITY AGRICULTURE VETERINARY OFFICE

PROJECT: Supply and Delivery of Vegetable Plastic Crates & Seedling Tray to be used for the Enhanced Productivity of Agricultural Land 2024 in the City of San Fernando, Pampanga

DATE: April 2024

The City Agriculture Veterinary Office intends to procure Vegetable Plastic Crates & Seedling Tray following the specific Term of Reference for this procurement:

BUDGETARY REQUIREMENT

The Approved Budget for the Contract (ABC) is 67, 500. 00 inclusive of all applicable taxes, insurances/bonds, permits, licenses and/or other miscellaneous expenses and cost on the required procurement of Vegetable Plastic Crates & Seedling Tray.

| Qty | UOM | Item Description | Unit Cost | Total |
|-----|-------|---|-----------|-----------|
| 75 | pc(s) | Vegetable Plastic Crates (Large Heavy Duty with OD: L53 W 37 H31.5) | 500 | 37,500.00 |
| 300 | pc(s) | Seedling Tray (104 Hole) | 100 | 30,000.00 |

DELIVERY

- ☐ Deliveries should be made within office hours and on regular working days on or before the stipulated date in the PO unless otherwise specified for valid reason why the same cannot be complied with.

- Delivery will be at CGSO Central Storage New Public Market, Barangay Del Pilar, City of San Fernando Pampanga.

PAYMENT

- The payment shall be done within fifteen (15) working days upon submission of complete documents including, delivery (partial/full), upon issuance of Inspection and Acceptance Report by the authorized/designated representatives of CAVO.

Evaluate the performance of the supplier/ contractor and in case there is a violation to the Contract/ Agreement, prepare a Verified Report.

Prepared and submitted by:


CRISTINA A. SANGUMAY
City Agriculturist

CONFORME:

Signature over printed name

Date

Note: This TOR shall form part of the Contract and should be strictly followed by both parties otherwise, the implementation of the project of program might be affected as well as the performance of the supplier/contractor.