



Republic of the Philippines

Province of Pampanga

City of San Fernando

Office of the Bids and Awards Committee

REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No.03; 04/01/2022)

Project Title : **Supply, Delivery and Installation of Playground Equipment to be used at the City Child Development Center Alasas in the City of San Fernando, Pampanga**
Location of the Project : **City Social Welfare and Development Office**

Company Name

Date :

Jan 8, 2024

PR No. :

2023-10-02610

Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **Monday, January 15, 2024 10:00 AM** at **CGSO Building, New Public Market, Del Pilar, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

Ana Liza C. Zablan
Administrative Assistant III (Buyer III)

Engr. Michael N. Quizon, Jr.
BAC Chairperson

- NOTE:
1. ALL ENTRIES MUST BE READABLE
 2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
1	2	unit(s)	Elite Trampoline with Safety Net 11 Ft. (330) Red Technical specifications: <ul style="list-style-type: none">• Diameter- 330cm• Number of springs- 96• Trampoline height- 265cm• Entrance height- 85cm• Test weight- 500kg• Max user weight- 100kg			
2	4	set(s)	All Around Playtime Patio with Canopy, Kid Indoor and Outdoor Kitchen Playset, Sensory Playhouse <ul style="list-style-type: none">• KID-FRIENDLY: Accommodates wheelchairs, making it accessible to every kid, suitable for indoor and outdoor play, assembled dimensions 60" H x 47.5" W x 47.5" D• INTERACTIVE ACCESSORIES: 16-piece accessory kit to play, enhance playtime with grill and sink, snack table, water table, cover for sand included, food models and			



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			sand not included in set • REMOVABLE CANOPY: Sun protection during outdoor fun or easy to remove for space-saving indoor play, pretend and play on a realistic outdoor kitchen that looks like the grown-ups • UNMATCHED STRENGTH AND DURABILITY: Built to last with doublewalled construction, this playhouse is easy to assemble, ensures years of fun and adventure for your children			
3	6	unit(s)	Buzzy Red-Black Pedal Car Measurements. • Kart measurements: 83cm (L) x 49cm (W) x 50cm (H) • Box size: 46 x 50 x 25 cm Weight: 7 kg • Maximum recommended user weight 30 kg • Minimum user height: 80 cm • Maximum user height: 120 cm • Recommended age from 2 to 5 years			
4	4	set(s)	Great Outdoors Playhouse • Spacious interior and high ceilings provide plenty of room for tots and preschoolers • Working water pump with a paddle wheel and bucket • Dutch door that opens and closes • Grill features click-and-turn knobs and accessories • Mail slot for sending and receiving play letters (not included) • Planting station and flower box with a drain hole can be used to plant flowers • Crawl-through entrance near the grill allows for an easy entrance and exit			



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			<ul style="list-style-type: none"> • Seven-piece accessory set and rustic decals make it a home away from home • DIMENSIONS: 54.00 H 70.50 W 37.50 D • WEIGHT: 60 lbs 			
5	4	set(s)	Waterfall Discovery Wall <ul style="list-style-type: none"> • Scoop up water from the basin and pour it in the top bucket to start the water maze fun! • Water maze pieces can easily be moved to create a new waterfall of zig-zag STEM play • Two-sided water wall allows for multiple child play • Bottom basin catches water as it rushes down through the spinners and funnels • Includes 13-piece accessory set • Minimal assembly required • DIMENSIONS: 33.25 H 28.00 W 16.25 D WEIGHT: 12 lbs 			
6	10	set(s)	Sit & Play Picnic Table with Umbrella <ul style="list-style-type: none"> • No tools required! Easily snap the pieces together and place in your child's play area inside or outside. • Removable 42 in. (106.7 cm.) umbrella included to shade little ones from the sun. • Picnic table for kids seats up to four toddlers, up to 40 lbs. (18.14 kg.) per seat. • Minimal adult assembly required. • In the box: Picnic table and umbrella. • DIMENSIONS: 18.00 H 27.00 W 			



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Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
			29.00 D WEIGHT: 10 lbs			
7	1	unit(s)	Sunshine Double Whammy Nicely Equipped SPECS: Weight 1,950 lbs Dimensions 32' x 17' x 12' Deck Height 5' 4" Swing Beam Height 8.5' Slide Length 10.5' Wave Deck Size 5' x 5' Headroom 6' 4" FEATURES • 5.2' x 5.2' Castle • 5.2' x 5.2' Clubhouse • 2 Forest Green Canopies • Rock Wall • Step/Rung Ladder • 4" x 6" Timber Step Ladder • 13 Spindle Rails • 2 Trapeze Triangles Combos • Jacob's Rope Ladder • 360° Race Car Tire Swing • 2 Ship's Wheels • 2 Binoculars • 2 Pair Plastisol Dipped Safety Handles • Picnic Table • 2 Scoop Slides • 4 Position Swing Beam • Plastisol Dipped Swing Beam Brackets • Swing Beam Riser Block • 6 Pair Commercial Swing Hangers • 2 Sling Swings • 2-Chain Tire Swing • Knotted Rope with Buoy Ball • Crawl Tunnel & Billy Goat Bridge • Double Lawn Swing			



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Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
8	1	set(s)	Customized Wood Fire Truck playset Playset Features • 4' x 12' Fire Truck • Entry Ladder • Bell • Fire Extinguishers • Steering Wheel • 4 Seats • Fire Hats • Color Red Dimensions • Playset Size (full set): 16' deep x 27' wide • Space Needed: 24' deep x 36' wide			
9	1	set(s)	Customized 6 Piece Train Set Playset Features • Includes locomotive, coal car, tanker, passenger car, dining car & caboose, all constructed with maintenance-free poly lumber in your choice of colors • Each piece approx. 4' 6" x 6' 8" • Bench Seats in locomotive, coal car, passenger car, dining car & caboose • Tracks for each car • Bell • Steering Wheel in locomotive Dimensions • Playset Size: 4' wide x 40' long • Space Needed: 8' wide x 44' long			
Total Amount:						

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name/ Signature

Tel No./ Cellphone No.

Date

TERMS OF REFERENCE

SUPPLY, DELIVERY AND INSTALLATION OF PLAYGROUND EQUIPMENT TO BE USED AT THE CITY CHILD DEVELOPMENT CENTER ALASAS IN THE CITY OF SAN FERNANDO, PAMPANGA

I. BACKGROUND

Pursuant to R.A. No. 7160 otherwise known as the Local Government Code of 1991 Particularly Section 444(b)(1) provides that the Chief Executive shall exercise general supervision and control over all programs, projects, services, and activities of the local government.

Area 2 of the Standards and Guidelines for Center-Based Early Childhood Programs for 0-4 years old Filipino Children is the Physical Environment and Safety. It specifies that a Child Development Center/Learning Center has outdoor play area and a classroom environment that are safe and accessible to young children, including those with special needs with appropriate and sufficient facilities, equipment and learning materials. Its classroom floors area is conducive to play experiences, exploration and learning with separate areas that are regularly used for other purposes.

The design of the outdoor learning areas is to support the full range of children's play and activities. These areas may include; quiet, manipulative, physical, nature, social, dramatic and art. The ideal facilities which proposed to have are the following: playground, playhouse (home economics), fire truck stations, hospital/doctor's clinic, children's library and nutrition service for parents 'culinary entrepreneurship.

II. BUDGETARY REQUIREMENT

The Budgetary Requirement for the Supply, Delivery and Installation of Playground Equipment to be used at the City Child Development Center Alasas in the City of San Fernando, Pampanga is included in the PPMP with Ref. No. 2023-3727 and already included in the Annual Procurement Plan (APP) of the City Government, which is in the amount of **TWO MILLION NINE HUNDRED THOUSAND PESOS (P2,900,000.00)**

III. OBJECTIVES

The objectives of Supply, Delivery and Installation of Playground Equipment to be used at the City Child Development Center Alasas in the City of San Fernando, Pampanga is:

- To provide an essential safe space where children can be themselves and express their fun-loving nature while developing crucial cognitive, physical, social, emotional, imaginative skills necessary to gain self-confidence, improve coordination and advance critical thinking abilities.

IV. TERMS AND CONDITIONS

During the procurement process and delivery/ implementation of the contract, the end- user and the supplier/ contractor shall:

- a. Specifications/ Schedule of Requirements

Qty.	Unit	Item Description/ Specifications	Delivery Date	Location
WITH AFTER SALES SERVICE				
1	Set	Customized 6 Piece Train Set Playset Features • Includes locomotive, coal car, tanker, passenger car, dining car & caboose, all constructed with	30 days after the issuance of Purchase Order/Notice to Proceed	ECCD City Child Development Center, Alasas Civic Center, City of San Fernando, Pampanga

		<p>maintenance-free poly lumber in your choice of colors</p> <ul style="list-style-type: none"> • Each piece approx. 4' 6" x 6' 8" • Bench Seats in locomotive, coal car, passenger car, dining car & caboose • Tracks for each car • Bell • Steering Wheel in locomotive <p>Dimensions</p> <ul style="list-style-type: none"> • Playset Size: 4' wide x 40' long • Space Needed: 8' wide x 44' long 		
1	Set	<p>Customized Wood Fire Truck playset</p> <p>Playset Features</p> <ul style="list-style-type: none"> • 4' x 12' Fire Truck • Entry Ladder • Bell • Fire Extinguishers • Steering Wheel • 4 Seats • Fire Hats • Color Red <p>Dimensions</p> <ul style="list-style-type: none"> • Playset Size (full set): 16' deep x 27' wide • Space Needed: 24' deep x 36' wide 		
1	Unit	<p>Sunshine Double Whammy Nicely Equipped</p> <p>SPECS:</p> <p>Weight 1,950 lbs Dimensions 32' x 17' x 12' Deck Height 5' 4" Swing Beam Height 8.5' Slide Length 10.5' Wave Deck Size 5' x 5' Headroom 6' 4"</p> <p>FEATURES</p> <ul style="list-style-type: none"> • 5.2' x 5.2' Castle • 5.2' x 5.2' Clubhouse • 2 Forest Green Canopies • Rock Wall • Step/Rung Ladder • 4" x 6" Timber Step Ladder • 13 Spindle Rails • 2 Trapeze Triangles <p>Combos</p> <ul style="list-style-type: none"> • Jacob's Rope Ladder • 360° Race Car Tire Swing • 2 Ship's Wheels • 2 Binoculars • 2 Pair Plastisol Dipped <p>Safety Handles</p>		

		<ul style="list-style-type: none"> • Picnic Table • 2 Scoop Slides • 4 Position Swing Beam • Plastisol Dipped Swing Beam Brackets • Swing Beam Riser Block • 6 Pair Commercial Swing Hangers • 2 Sling Swings • 2-Chain Tire Swing • Knotted Rope with Buoy Ball • Crawl Tunnel & Billy Goat Bridge • Double Lawn Swing 		
1	Set	<p>Sit & Play Picnic Table with Umbrella</p> <ul style="list-style-type: none"> • No tools required! Easily snap the pieces together and place in your child's play area inside or outside. • Removable 42 in. (106.7 cm.) umbrella included to shade little ones from the sun. • Picnic table for kids seats up to four toddlers, up to 40 lbs. (18.14 kg.) per seat. • Minimal adult assembly required. • In the box: Picnic table and umbrella. • DIMENSIONS: 18.00 H 27.00 W 29.00 D WEIGHT: 10 lbs 		
4	Sets	<p>Waterfall Discovery Wall</p> <ul style="list-style-type: none"> • Scoop up water from the basin and pour it in the top bucket to start the water maze fun! • Water maze pieces can easily be moved to create a new waterfall of zig-zag STEM play • Two-sided water wall allows for multiple child play • Bottom basin catches water as it rushes down through the spinners and funnels • Includes 13-piece accessory 		

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2	Units	<p>Elite Trampoline with Safety Net 11 Ft. (330) Red</p> <p>Technical specifications:</p> <ul style="list-style-type: none"> • Diameter- 330cm • Number of springs- 96 • Trampoline height- 265cm • Entrance height- 85cm • Test weight- 500kg • Max user weight- 100kg 		

b. Procurement Process

1. For the End- user, ensure the completion of the documents in order to proceed with the procurement process.
2. For the supplier/ provider, ensure the completeness of the documents being required by the Bids and Awards Committee (BAC) for the procurement process on- time based on the procurement schedule including this TOR duly signed by the end- user and conformed by the supplier/ contractor.
3. If the procurement process reaches the ensuing year, observe that the allowed delivery is only up to what is stipulated in the contract.
4. For the End- user, present clearly this TOR during the Pre- Bid Conference for the information of the prospective bidder/s (for Competitive/ Public Bidding), and present by the Buyer with the assistance of the End- user (for Alternative Methods of Procurement).
5. Ensure to supply the requirements upon issuance of DOC.
6. Comply with the provisions of the Procurement Law regardless of the mode of procurement, whether Competitive/ Public Bidding or the use of Alternative Methods of Procurement.

c. Delivery/ Implementation period

1. Strictly observe the "No Purchase Order (PO)/ Delivery Order Contract (DOC), No Delivery" Policy and comply with the delivery period.
2. The Delivery Period shall be from 30 days after the issuance of Purchase Order/Notice to Proceed.
3. During the delivery, strictly follow the provisions enumerated in the Terms and Condition of the PO/ Contract including the Delivery Schedule, Penalty, among others.
4. In case there is a change in the Delivery Schedule and specifications, the End- user through the Procurement Officer shall coordinate with the CGSO- Procurement Management Division (PMD) for the latter to advise the supplier/ contractor regarding the concern.
5. Coordination with the supplier/ contractor shall be the function of the CGSO- PMD as its mandate.

6. For onsite delivery, ensure the coordination with the Inspector from the CGSO- Property and Supply Management Division (PSMD) for the inspection of the delivery in terms of quantity and quality and to immediately notify the supplier/ contractor in case of any concerns before the acceptance.

d. Inspection and Acceptance

1. The CGSO- PSMD shall inspect and accept the delivery.
2. The supplier/contractor shall present the PO and issue Sales Invoice.
3. The CGSO- PSMD shall prepare the corresponding Inspection and Acceptance Report/s.

Such documents will be used in notifying the concerned offices on the delivery such as the City Accountant's Office (CAccO) and Commission on Audit (COA) to include the same in the Payables.

V. DELIVERABLES BY THE SUPPLIER/ CONTRACTOR AND THE CITY GOVERNMENT

The deliverables of the supplier/ contractor shall be as follows:

- a. Provide the quantity of playground equipment being required by the project/ program; and
- b. Strictly follow the specifications and timely provision of requirements based on the delivery schedule.

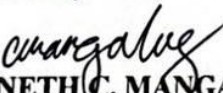
The deliverables of the City Government shall be as follows:

- a. On- time payment of the supplier/ contractor i.e., 15 days after the month.
- b. End- user shall monitor the delivery of requirements.
- c. The Procurement Officer shall assist in the monitoring, delivery and on- time payment of the supplier.
- d. Provide necessary and readily- available documents such as during the conduct of post- audit.
- e. Evaluate the performance of the supplier/ contractor and in case there is a violation to the Contract/ Agreement, prepare a Verified Report.

Prepared by:


MARICONNE KRIZETTE R. GA
Administrative Officer II

Approved by:


CANNETH C. MANGALUS
Acting CSWD Officer

CONFORME:

Signature over Printed Name

Date

Note: This TOR shall form part of the Contract and should be strictly followed by both parties otherwise, the implementation of the project/ program might be affected as well as the performance of the supplier/ contractor.