



**REQUEST FOR QUOTATION**

(FM-CSFP-CGSO-39; Revision No.03; 04/01/2022)

Project Title : **Supply and Delivery of Medical Equipment to be used for the Equipping and Accreditation as Primary Care Facility of the CSFP SUPER HEALTH CENTER/RURAL HEALTH UNIT VI in the City of San Fernando, Pampanga**

Location of the Project : **City Health Office**

Company Name \_\_\_\_\_ Date : **Oct 19, 2023**

PR No. : **2023-10-02485**

Address \_\_\_\_\_

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **Thursday, October 26, 2023 10:00 AM** at **CGSO Building, New Public Market, Del Pilar, City of San Fernando, Pampanga.**

Canvassed by: \_\_\_\_\_ Approved by: \_\_\_\_\_

Lorraine Kate M. Escoto Engr. Michael N. Quizon, Jr.  
BAC Chairperson

- NOTE:
1. ALL ENTRIES MUST BE READABLE
  2. DELIVERY PERIOD WITHIN \_\_\_\_\_ CALENDAR DAYS
  3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS

Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
1	5	unit(s)	Examining table (Hamilton Type)  <ul style="list-style-type: none"> <li>•Hamilton type, with drawer and compartment door</li> <li>•Powder-coated steel frame</li> <li>•3 panel padded foam mattress</li> <li>•Pullout foot stool</li> <li>•Easy to clean, stain resistant upholstery</li> <li>•Four front storage drawers.</li> <li>•Large drawer</li> <li>•Elevating backrest</li> <li>•One pair of Stirrup</li> <li>•Adjustable leg rest</li> </ul>			
2	2	unit(s)	Examining table (OB Type)  <ul style="list-style-type: none"> <li>•OB and Gynecological Table</li> <li>•Powder-coated steel frame</li> <li>•3 panel padded foam mattress</li> <li>•Easy to clean, stain resistant upholstery</li> <li>•Large drawer</li> <li>•Elevating backrest</li> <li>•One pair of Stirrup</li> <li>•Adjustable leg rest</li> </ul>			
3	5	unit(s)	ECG/Ultrasound/Sunction Table  <ul style="list-style-type: none"> <li>•Stainless Steel</li> <li>•Trolley Type Table with lock</li> <li>•2 layer/level</li> <li>•with suture basin and drawer</li> </ul>			
4	6	unit(s)	BP Apparatus Aneroid with wheels, with stethoscope, with adult and pediatric cuff  <ul style="list-style-type: none"> <li>• Standby Type</li> <li>• Mercury-free Square Shape Dial</li> <li>• 145mmx145mm Adjustable Height of Stand</li> <li>• Five (5) wheels equipped with stopper for anti-slip mechanism</li> <li>• Standard cotton cuff 2 tube adult latex bladder</li> </ul>			



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Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
			<ul style="list-style-type: none"> <li>Standard cotton cuff 2 tube pediatric latex bladder</li> <li>Standard latex bulb air release valve with spring</li> <li>Standard end valve spiral PVC tubing (1.8m)</li> <li>Stethoscope</li> </ul>			
5	16	set(s)	Instrument Tray with cover <ul style="list-style-type: none"> <li>Size 12X8</li> <li>Stainless</li> </ul>			
6	8	unit(s)	Instrument table <ul style="list-style-type: none"> <li>2 layers</li> <li>Stainless</li> <li>with Wheels</li> </ul>			
7	7	unit(s)	Instrument cabinet <ul style="list-style-type: none"> <li>Stainless</li> <li>2 doors</li> <li>2 drawers</li> <li>3 glass shelves</li> <li>2 compartments</li> <li>size: L-16" x W-31" x H-60"</li> </ul>			
8	3	unit(s)	Wheel chair <ul style="list-style-type: none"> <li>Chromed Stainless-Steel Finish</li> <li>Foldable</li> <li>Leatherette Design for easy cleaning</li> <li>Padded Armrest, leg support, foot plate</li> <li>Seat Width: 19.5"</li> <li>Weight Capacity: 80 kgs</li> </ul>			
9	19	unit(s)	Digital Hygro-Thermometer <ul style="list-style-type: none"> <li>Digital</li> <li>Battery Operated or switch</li> <li>Easy Install</li> <li>Wire Connector</li> </ul>			
10	1	unit(s)	Cowhorn forceps <ul style="list-style-type: none"> <li>Stainless</li> <li>Regular Size</li> </ul>			
11	1	unit(s)	Straight elevator <ul style="list-style-type: none"> <li>Stainless</li> <li>Regular Size</li> </ul>			
12	1	unit(s)	Angle right elevator <ul style="list-style-type: none"> <li>Stainless</li> <li>Regular Size</li> </ul>			
13	1	unit(s)	Angle left elevator <ul style="list-style-type: none"> <li>Stainless</li> <li>Regular Size</li> </ul>			



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Location of the Project : **City Health Office**

Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
14	1	set(s)	Cervical Inspection Set/Vaginal Speculum Set  • 3 pieces (Small, Medium, Large) • Stainless			
15	1	set(s)	Dressing set (minor surgical set)  • Surgical scissors straight (stainless) • Surgical scissors curved (stainless) • Bandage scissor (stainless) • Pick-up ovum forceps (stainless) • Mosquito forceps (stainless) • Tissue forceps with teeth (stainless) • Tissue forceps without teeth (stainless) • Suture removal scissors (stainless)			
16	1	set(s)	EENT Diagnostic Set -Ophthalmoscope -Otoscope  • with accessories • with hard case			
17	4	unit(s)	Examining light (Gooseneck Lamp)  • Gooseneck/Drop Light • With cover • With wheels			
18	8	unit(s)	Foot stool  • Double Step • Sides of the top are covered with aluminum angles. • non-slip rubber tips on stool legs. • non-slip corrugated rubber step tread. • Finish: Painted white • Dimension: L: 60cm x W: 35cm x H: 40cm • Tubular Diameter: 7.5cm • Dimension: 60cm x 35cm x 40cm			
19	9	unit(s)	IV stand (4 hooks - Chrome base)  • 4 hooks • Well-balanced, stable no-tip cast aluminum base • Easy rolling 5 wheels ball bearing nylon casters • Height range 52.5" – 94" • Twist lock for easy height adjustment • Chrome plated steel tubing offers a round surface – no corners to collect dirt and grime			
20	2	unit(s)	Neurohammer  • 19 cm long • Chrome handle • Triangular rubber head • Light and versatile • Dimension: 11cm x 3cm x 24cm			



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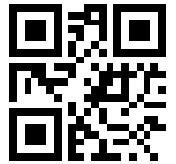
Location of the Project : **City Health Office**

Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
21	1	unit(s)	Salter scale <ul style="list-style-type: none"> <li>• Hanging Scale with hooks</li> <li>• Panty/baby strap bag</li> <li>• Heavy duty hanging scale</li> <li>• Auto weighing and easy to use</li> <li>• Fully Brass Steel needle, Spring bar, gear and snut</li> <li>• High Accuracy and free maintenance</li> <li>• Capacity: 25kg x 100g</li> <li>• Graduation: 100g</li> <li>• Accuracy: +/- 10g</li> <li>• Handy and lightweight</li> <li>• Can be used in any setting</li> </ul>			
22	60	pc(s)	Safety/Sharps collector box <ul style="list-style-type: none"> <li>• Hard board box</li> <li>• 5L capacity</li> <li>• Biohazard and safety collection box for sharps and needles</li> </ul>			
23	5	pc(s)	Snellen's Chart, Visual Acuity Chart <ul style="list-style-type: none"> <li>• Poster type</li> <li>• Visual acuity chart</li> </ul>			
24	5	unit(s)	Stethoscope <ul style="list-style-type: none"> <li>• Dual head stethoscope for doctors</li> <li>• Rubber and metal finish</li> <li>• With ear plug support</li> </ul>			
25	1	unit(s)	Weighing scale with height measuring stick, adult <ul style="list-style-type: none"> <li>&gt;Mechanical -Heavy-duty solid metal</li> <li>&gt;Weight beam eye-level -stable platform</li> <li>&gt;Dual reading die cast</li> <li>&gt;With height measuring stick</li> <li>&gt;Dimension: 160cm x 30cm x 13cm</li> </ul>			
26	1	unit(s)	Weighing scale, infant (mechanical) <ul style="list-style-type: none"> <li>&gt;Infant scale</li> <li>&gt;With infant tray</li> <li>&gt;Hard plastics and metal finish</li> <li>&gt;20 kg capacity</li> </ul>			
27	1	unit(s)	Wheeled stretcher <ul style="list-style-type: none"> <li>&gt;The height of this stretcher is adjustable by pressing the height handles.</li> <li>&gt;The surface of the bed table is a foam mattress covered with a waterproof material.</li> <li>&gt;Adjustable backrest for higher comfort.</li> <li>&gt;With safety lock; patient does not move inside the ambulance.</li> <li>&gt;160 loading capacity and easily handled by one person.</li> <li>&gt;The folding legs are controlled by a handle placed on both sides of the stretcher.</li> </ul>			



# REQUEST FOR QUOTATION

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Location of the Project : **City Health Office**

Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
			>Collapsible side rails >Support for IV stand included			
28	8	unit(s)	Vaccine carrier with cold dog  >Capacity: 2.5 L >Cool life at +43oC: 4 hours >Lid type and fixing: Removable lid, External materials: Polyethylene >Internal lining material: Polystyrene. >Number of cold dogs required: 4 units >With 4 cold dog			
29	8	unit(s)	Vaccine carrier with thermometer  >Digital Temperature Display >Capacity: 6L >with 6 Ice Packs >Temperature Range: 2 ~ 8 °C >External materials: Polyethylene >Internal lining material: Polystyrene.			
<b>Total Amount:</b>						

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name/ Signature

\_\_\_\_\_  
Tel No./ Cellphone No.

\_\_\_\_\_  
Date

## TERMS OF REFERENCE

### **Supply and Delivery of Medical Equipment to be used for the Equipping and Accreditation as Primary Care Facility of the CSFP SUPER HEALTH CENTER/RURAL HEALTH UNIT VI in the City of San Fernando, Pampanga**

#### **I.BACKGROUND**

A paradigm shift is needed for the Philippine Health Sector wherein health reforms are critical especially during the pandemic situation. According to the DOH Philippine Health Facility Development Plan for 2022 to 2040, capital formation on health should be considered as assets with enormous economic returns. Without sacrificing the goal of equity and universal access, health care provider networks of local governments should consider health infrastructure as investments that have income generating potential. The plan envisions to create a modern, resilient, and sustainable health care system.

The PHFDP 2020-2040 outlines our strategic direction for health facilities in the country to achieve strong primary care and an integrated health system. The PHFDP will lead us to establish immediate and sustainable gains in primary care, hospital access, quality care, and other key health outcomes.

Data further showed that, the Philippines has around 3,900 primary care facilities (PCF), of which 2,593 are Rural Health Units/ Health Centers (RHU/HCs). Only 50% of Filipinos have access to an RHU/HC within 30 minutes of travel time. The country needs an additional 2,400 RHU/HCs by 2025.

#### **II. BUDGETARY REQUIREMENT**

The Budgetary Requirement for the Supply and Delivery **Supply and Delivery of Medical Equipment to be used for the Equipping and Accreditation as Primary Care Facility of the CSFP SUPER HEALTH CENTER/RURAL HEALTH UNIT VI in the City of San Fernando, Pampanga** is included in the PPMP with Ref. No. 2023- 1503 and already included in the Annual Procurement Plan (APP) of the City Government, which is in the amount of NINE HUNDRED SEVEN THOUSAND NINE HUNDRED TWENTY-FIVE PESOS (P 907,925,00)

#### **III.OBJECTIVES**

The objectives of the Supply and Delivery of **Supply and Delivery of Medical Equipment to be used for the Equipping and Accreditation as Primary Care Facility of the CSFP SUPER HEALTH CENTER/RURAL HEALTH UNIT VI in the City of San Fernando, Pampanga** are as follows:

1. To be able to facilitate the accreditation of Super Health Center as a Primary Care Facility and Rural Health Unit 6 to the Department of Health.
2. To be able to put up and establish an additional health facility in the City of San Fernando.

#### **IV.TERMS AND CONDITIONS**

During the procurement process and delivery/ implementation of the contract, the end- user and the supplier/ contractor shall:

- a. Specifications/ Schedule of Requirements

Qty.	Unit	Item Description/ Specifications	Delivery Date	Location
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5	unit	<p><b>Examining table (Hamilton Type)</b></p> <ul style="list-style-type: none"> <li>•Hamilton type, with drawer and compartment door</li> <li>•Powder-coated steel frame</li> <li>•3 panel padded foam mattress</li> <li>•Pullout foot stool</li> <li>•Easy to clean, stain resistant upholstery</li> <li>•Four front storage drawers.</li> <li>•Large drawer</li> <li>•Elevating backrest</li> <li>•One pair of Stirrup</li> <li>•Adjustable leg rest</li> </ul>
2	unit	<p><b>Examining table (OB Type)</b></p> <ul style="list-style-type: none"> <li>•OB and Gynecological Table</li> <li>•Powder-coated steel frame</li> <li>•3 panel padded foam mattress</li> <li>•Easy to clean, stain resistant upholstery</li> <li>•Large drawer</li> <li>•Elevating backrest</li> <li>•One pair of Stirrup</li> <li>•Adjustable leg rest</li> </ul>
5	unit	<p><b>ECG/Ultrasound/Suction Machine Table</b></p> <ul style="list-style-type: none"> <li>•Stainless Steel</li> <li>•Trolley Type Table with lock</li> <li>•2 layer/level</li> <li>•with suture basin and drawer</li> </ul>
6	set	<p><b>BP Apparatus Aneroid with wheels, with stethoscope, with adult and pediatric cuff</b></p> <ul style="list-style-type: none"> <li>• Standby Type</li> <li>• Mercury-free Square Shape Dial</li> <li>• 145mmx145mm Adjustable Height of Stand</li> <li>• Five (5) wheels equipped with stopper for anti-slip mechanism</li> <li>• Standard cotton cuff 2 tube adult latex bladder</li> <li>• Standard cotton cuff 2 tube pediatric latex bladder</li> <li>• Standard latex bulb air release valve with spring</li> <li>• Standard end valve spiral PVC tubing (1.8m)</li> <li>• Stethoscope</li> </ul>

NOVEMBER  
2023

CENTRAL  
STORAGE, NEW  
PUBLIC MARKET,  
DEL PILAR, CSFP

16	unit	<b>Instrument Tray with cover</b> <ul style="list-style-type: none"> <li>• Size 12X8</li> <li>• Stainless</li> </ul>
8	unit	<b>Instrument table</b> <ul style="list-style-type: none"> <li>• 2 layers</li> <li>• Stainless</li> <li>• with Wheelles</li> </ul>
7	unit	<b>Instrument cabinet</b> <ul style="list-style-type: none"> <li>• Stainless</li> <li>• 2 doors</li> <li>• 2 drawers</li> <li>• 3 glass shelves</li> <li>• 2 compartments</li> <li>• size: L-16" x W-31" x H-60"</li> </ul>
3	unit	<b>Wheel chair</b> <ul style="list-style-type: none"> <li>• Chromed Stainless-Steel Finish</li> <li>• Foldable</li> <li>• Leatherette Design for easy cleaning</li> <li>• Padded Armrest, leg support, foot plate</li> <li>• Seat Width: 19.5"</li> <li>• Weight Capacity: 80 kgs</li> </ul>
19	unit	<b>Digital Hygro-Thermometer</b> <ul style="list-style-type: none"> <li>• Digital</li> <li>• Battery Operated or switch</li> <li>• Easy Install</li> <li>• Wire Connector</li> </ul>
1	pcs	<b>Cowhorn forceps</b> <ul style="list-style-type: none"> <li>• Stainless</li> <li>• Regular Size</li> </ul>
1	pcs	<b>Straight elevator</b> <ul style="list-style-type: none"> <li>• Stainless</li> <li>• Regular Size</li> </ul>
1	pcs	<b>Angle right elevator</b> <ul style="list-style-type: none"> <li>• Stainless</li> <li>• Regular Size</li> </ul>
1	pcs	<b>Angel left elevator</b> <ul style="list-style-type: none"> <li>• Stainless</li> <li>• Regular Size</li> </ul>
1	set	<b>Cervical Inspection Set/Vaginal Speculum Set:</b> <ul style="list-style-type: none"> <li>• 3 pieces (Small, Medium, Large)</li> <li>• Stainless</li> </ul>



1	set	<p><b>Dressing set (minor surgical set)</b></p> <ul style="list-style-type: none"> <li>• <i>Surgical scissors straight (stainless)</i></li> <li>• <i>Surgical scissors curved (stainless)</i></li> <li>• <i>Bandage scissor (stainless)</i></li> <li>• <i>Pick-up ovum forceps (stainless)</i></li> <li>• <i>Mosquito forceps (stainless)</i></li> <li>• <i>Tissue forceps with teeth (stainless)</i></li> <li>• <i>Tissue forceps without teeth (stainless)</i></li> <li>• <i>Suture removal scissors (stainless)</i></li> </ul>
1	set	<p><b>EENT Diagnostic Set</b></p> <ul style="list-style-type: none"> <li>• <i>Ophthalmoscope</i></li> <li>• <i>Otoscope</i></li> <li>• <i>with accessories</i></li> <li>• <i>with hard case</i></li> </ul>
4	unit	<p><b>Examining light (Gooseneck Lamp)</b></p> <ul style="list-style-type: none"> <li>• <i>Gooseneck/Drop Light</i></li> <li>• <i>With cover</i></li> <li>• <i>With wheels</i></li> </ul>
8	unit	<p><b>Foot stool</b></p> <ul style="list-style-type: none"> <li>• <i>Double Step</i></li> <li>• <i>Sides of the top are covered with aluminum angles.</i></li> <li>• <i>non-slip rubber tips on stool legs.</i></li> <li>• <i>non-slip corrugated rubber step tread.</i></li> <li>• <i>Finish: Painted white</i></li> <li>• <i>Dimension: L: 60cm x W: 35cm x H: 40cm</i></li> <li>• <i>Tubular Diameter: 7.5cm</i></li> <li>• <i>Dimension: 60cm x 35cm x 40cm</i></li> </ul>
9	unit	<p><b>IV stand (4 hooks - Chrome base)</b></p> <ul style="list-style-type: none"> <li>• <i>4 hooks</i></li> <li>• <i>Well-balanced, stable no-tip cast aluminum base</i></li> <li>• <i>Easy rolling 5 wheels ball bearing nylon casters</i></li> <li>• <i>Height range 52.5" – 94"</i></li> <li>• <i>Twist lock for easy height adjustment</i></li> <li>• <i>Chrome plated steel tubing offers a round surface – no corners to collect dirt and grime</i></li> </ul>

2	pcs	<p><b>Neurohammer</b></p> <ul style="list-style-type: none"> <li>• 19 cm long</li> <li>• Chrome handle</li> <li>• Triangular rubber head</li> <li>• Light and versatile</li> <li>• Dimension: 11cm x 3cm x 24cm</li> </ul>
1	unit	<p><b>Salter scale</b></p> <ul style="list-style-type: none"> <li>• Hanging Scale with hooks</li> <li>• Panty/baby strap bag</li> <li>• Heavy duty hanging scale</li> <li>• Auto weighing and easy to use</li> <li>• Fully Brass Steel needle, Spring bar, gear and snut</li> <li>• High Accuracy and free maintenance</li> <li>• Capacity: 25kg x 100g</li> <li>• Graduation: 100g</li> <li>• Accuracy: +/- 10g</li> <li>• Handy and lightweight</li> <li>• Can be used in any setting</li> </ul>
60	pcs	<p><b>Safety/Sharps collector box</b></p> <ul style="list-style-type: none"> <li>• Hard board box</li> <li>• 5L capacity</li> <li>• Biohazard and safety collection box for sharps and needles</li> </ul>
5	pcs	<p><b>Snellen's Chart, Visual Acuity Chart</b></p> <ul style="list-style-type: none"> <li>• Poster type</li> <li>• Visual acuity chart</li> </ul>
5	unit	<p><b>Stethoscope</b></p> <ul style="list-style-type: none"> <li>• Dual head stethoscope for doctors</li> <li>• Rubber and metal finish</li> <li>• With ear plug support</li> </ul>
1	unit	<p><b>Weighing scale with height measuring stick, adult</b></p> <ul style="list-style-type: none"> <li>• Mechanical -Heavy-duty solid metal</li> <li>• Weight beam eye-level -stable platform</li> <li>• Dual reading die cast</li> <li>• With height measuring stick</li> <li>• Dimension: 160cm x 30cm x 13cm</li> </ul>
1	unit	<p><b>Weighing scale, infant (mechanical)</b></p> <ul style="list-style-type: none"> <li>• Infant scale</li> <li>• With infant tray</li> <li>• Hard plastics and metal finish</li> <li>• 20 kg capacity</li> </ul>

1	unit	<p><b>Wheeled stretcher</b></p> <ul style="list-style-type: none"> <li>• <i>The height of this stretcher is adjustable by pressing the height handles.</i></li> <li>• <i>The surface of the bed table is a foam mattress covered with a waterproof material.</i></li> <li>• <i>Adjustable backrest for higher comfort.</i></li> <li>• <i>With safety lock; patient does not move inside the ambulance.</i></li> <li>• <i>160 loading capacity and easily handled by one person.</i></li> <li>• <i>The folding legs are controlled by a handle placed on both sides of the stretcher.</i></li> <li>• <i>Collapsible side rails</i></li> <li>• <i>Support for IV stand included</i></li> </ul>		
8	unit	<p><b>Vaccine carrier with cold dog</b></p> <ul style="list-style-type: none"> <li>• <i>Capacity: 2.5 L</i></li> <li>• <i>Cool life at +43oC: 4 hours</i></li> <li>• <i>Lid type and fixing: Removable lid, External materials: Polyethylene</i></li> <li>• <i>Internal lining material: Polystyrene.</i></li> <li>• <i>Number of cold dogs required: 4 units</i></li> <li>• <i>With 4 cold dog</i></li> </ul>		
8	unit	<p><b>Vaccine carrier with thermometer</b></p> <ul style="list-style-type: none"> <li>• <i>Digital Temperature Display</i></li> <li>• <i>Capacity: 6L</i></li> <li>• <i>with 6 Ice Packs</i></li> <li>• <i>Temperature Range: 2 ~ 8 °C</i></li> <li>• <i>External materials: Polyethylene</i></li> <li>• <i>Internal lining material: Polystyrene.</i></li> </ul>		

b. Procurement Process

1. For the End- user, ensure the completion of the documents in order to proceed with the procurement process.
2. For the supplier/ provider, ensure the completeness of the documents being required by the Bids and Awards Committee (BAC) for the procurement process on- time based on the procurement schedule including this TOR duly signed by the end- user and confirmed by the supplier/ provider.
3. If the procurement process reaches the ensuing year, observe that the allowed delivery is only up to what is stipulated in the contract.

4. For the End- user, present clearly this TOR during the Pre- Bid Conference for the information of the prospective bidder/s (for Competitive/ Public Bidding), and present by the Buyer with the assistance of the End- user (for Alternative Methods of Procurement).
  5. Ensure that there are readily- available supplies upon submission of Request for Quotation (RFQ)/ Bid since delivery is anticipated upon issuance of PO/ Contract.
  6. Comply with the provisions of the Procurement Law regardless of the mode of procurement, whether Competitive/ Public Bidding or the use of Alternative Methods of Procurement.
- c. Delivery/ Implementation period
1. Strictly observe the “No Purchase Order (PO)/ Contracts, No Delivery” Policy and comply with the delivery period.
  2. The Delivery Period shall be **November 6, 2023** at the City of San Fernando, Pampanga.
  3. During the delivery, strictly follow the provisions enumerated in the Terms and Condition of the PO/ Contract including the Delivery Schedule, Penalty, among others.
  4. In case there is a change in the Delivery Schedule and specifications, the End- user through the Procurement Officer shall coordinate with the CGSO- Procurement Management Division (PMD) for the latter to advise the supplier/ contractor regarding the concern.
  5. Coordination with the supplier/ contractor shall be the function of the CGSO- PMD as its mandate.
  6. For onsite delivery, ensure the coordination with the Inspector from the CGSO- Property and Supply Management Division (PSMD) for the inspection of the delivery in terms of quantity and quality of medical equipment and to immediately notify the supplier/ contractor in case of any concerns before the acceptance.
- d. Inspection and Acceptance
1. The CGSO- PSMD shall inspect and accept the delivery.
  2. The supplier/contractor shall present the PO and issue Sales Invoice.
  3. The CGSO- PSMD shall prepare the corresponding Inspection and Acceptance Report/s.

Such documents will be used in notifying the concerned offices on the delivery such as the City Accountant’s Office (CAccO) and Commission on Audit (COA) to include the same in the Payables.

## **V.DELIVERABLES BY THE SUPPLIER/ CONTRACTOR AND THE CITY GOVERNMENT**

The deliverables of the supplier/ contractor shall be as follows:

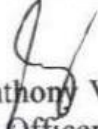
- a. Provide the quantity and quality of medical equipment being required by the project/ program; and
- b. Strictly follow the specifications and timely provision of requirements based on the delivery schedule.

The deliverables of the City Government shall be as follows:

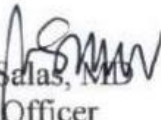
- a. On- time payment of the supplier/ contractor i.e., 15 days after delivery regardless if the delivery is per month or Ordering Agreement.
- b. End- user shall monitor the delivery of requirements.
- c. The Procurement Officer shall assist in the monitoring, delivery and on- time payment of the supplier.
- d. Provide necessary and readily- available documents such as during the conduct of post-audit.

- e. Evaluate the performance of the supplier/ contractor and in case there is a violation to the Contract/ Agreement, prepare a Verified Report.

Prepared and submitted by:

  
Aylmer Anthony V. Alimurong, RN  
Population Officer II

Noted by:

  
Rowena L. Salas, MD  
City Health Officer

CONFORME:
_____ Signature over Printed Name
_____ Date

***Note: This TOR shall form part of the Contract and should be strictly followed by both parties otherwise, the implementation of the project/ program might be affected as well as the performance of the supplier/ contractor***

**Medical Equipment (MOOE) for the equipping and accreditation as Primary Care Facility of the Super Health Center/ RHU 6 of the City Health Office in the City of San Fernando, Pampanga**

Examination Table – Hamilton Type



Examination Table – OB Type



ECG/Ultrasound/Suction Table



BP Apparatus Aneroid with wheels, with stethoscope, with adult and pediatric cuff



Instrument tray with cover



Instrument Table



Instrument Cabinet



Wheel Chair



Digital Hygro-meter



Cowhorn Forceps



Straight Elevator



Angle Right Elevator



Angle Left Elevator



Cervical Speculum Set



Dressing Set - Minor Surgical Set



EENT Diagnostic Set



Examination Light (Goose neck)



Foot Stool



IV Stand



Neurohammer



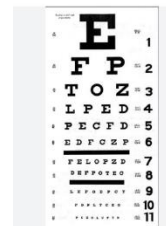
Salter Scale



Safety Collectors Box



Snellen's Chart



Stethoscope



Weighing scale with height measuring stick, adult (detecto)





Weighing scale, infant (mechanical)



Wheeled Stretcher



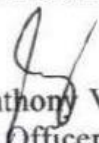
Vaccine carrier with cold dog




Vaccine carrier with thermometer



Prepared and submitted by:

  
Aylmer Anthony V. Alimurong, RN  
Population Officer II

Noted by:

  
Rowena L. Salas, MD  
City Health Officer