



Republic of the Philippines

Province of Pampanga

City of San Fernando

Office of the Bids and Awards Committee

# REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No.03; 04/01/2022)

Project Title : **Supply and Delivery of Painting Materials to be used for the Improvement of the parking area of the City Market Plaza, City of San Fernando, Pampanga**

Location of the Project : **City Administrator's Office - City Market Operations Division**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Date : **Aug 23, 2023**

PR No. : **2023-08-01939**

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **Tuesday, August 29, 2023 10:00 AM** at **CGSO Building, New Public Market, Del Pilar, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

Rachelle M. Pangilinan

  
Engr. Michael N. Quizon, Jr.  
BAC Chairperson

- NOTE:
1. ALL ENTRIES MUST BE READABLE
  2. DELIVERY PERIOD WITHIN \_\_\_\_\_ CALENDAR DAYS
  3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS

Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
1	16	gal(s)	Chlorinated Rubberized Floor Paint (white)			
2	17	gal(s)	Chlorinated Rubberized Floor Paint (red)			
3	16	gal(s)	Chlorinated Rubberized Floor Paint (yellow)			
4	100	btl(s)	Paint Lacquer Thinner (350ml)			
5	25	pc(s)	Paint Brush #2			
6	35	pc(s)	Paint Brush #4			
<b>Total Amount:</b>						

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name/ Signature

\_\_\_\_\_  
Tel No./ Cellphone No.

\_\_\_\_\_  
Date



Republic of the Philippines

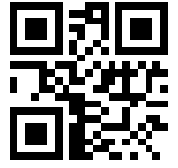
Province of Pampanga

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# **REQUEST FOR QUOTATION**

*(FM-CSFP-CGSO-39; Revision No.03; 04/01/2022)*



Project Title :

**Supply and Delivery of Painting Materials to be used for the Improvement of the parking area of the City Market Plaza, City of San Fernando, Pampanga**

Location of the Project :

**City Administrator's Office - City Market Operations Division**

## TERMS OF REFERENCE

**Project Title :** Supply, and Delivery of Painting Materials to be used for the Improvement of the Parking Area of the City Market Plaza

**Project Location:** City of San Fernando, Pampanga

**Background:** As written in Section 15-General Welfare- of Republic Act (RA) 7160 known as the Local Government Code of 1991 – “Within their respective territorial jurisdictions, local government units shall ensure and support, among other things, the preservation and enrichment of culture, promote health and safety, enhance the right of the people to a balanced ecology, encourage and support the development of appropriate and self-reliant scientific and technological capabilities, improve public morals, enhance economic prosperity and social justice, promote full employment among their residents, maintain peace and order, and preserve the comfort and convenience of their inhabitants”.

Further, pursuant to Section 2 of Republic Act 6713, known as the Code of Conduct and Ethical Standards for Public Officials and Employees, “Public officials and employees shall at all times be accountable to the people and shall discharge their duties with utmost responsibility, integrity, competence, and loyalty, act with patriotism and justice, lead modest lives, and uphold public interest over personal interest”.

The Construction and Maintenance Division of the City Engineer’s Office is responsible for implementation, administration of construction, repair and maintenance of roads, bridge, drainage system, public building and other structures/facilities of public usage within the city.

**Objective/s:** The main goal of the project is to perform the Division mandate and/or function for the effective and efficient provision of engineering interventions and services to city projects.

**Approved Budget :** One Hundred Twelve Thousand Eight Hundred Seventy Six and 83/100 Pesos (Php. 112,876.83)

### **Minimum Requirement for the Supplier**

1. The Supplier must ensure below requirements as indicated in the Bill of Materials are being followed:

DESCRIPTION	QUANTITY	UNIT	UNIT COST	AMOUNT
Chlorinated Rubberized Floor Paint (White)	16	gals.	2,085.98	33,375.68
Chlorinated Rubberized Floor Paint (Red)	17	gals.	1,821.56	30,966.52
Chlorinated Rubberized Floor Paint (Yellow)	16	gals.	2,159.43	34, 550.88
Paint Lacquer Thinner (350ml)	100	btls.	73.45	7,345.00

**TERMS OF REFERENCE**

Project Title : **Supply, and Delivery of Painting Materials to be used for the Improvement of the Parking Area of the City Market Plaza**

Project Location: **City of San Fernando, Pampanga**

Paint Brush #2	25	pcs.	67.80	1,695.00
Paint Brush #4	35	pcs.	141.25	4,943.75
TOTAL				112, 876.83

2. The supplier must be compliant with the IATF Health and Safety Protocols.
3. The Supplier must follow the procurement, delivery and inspection procedure set by the City Government of San Fernando, Pampanga for procured good and services.

**Deliverables by the Supplier and City Government**

The deliverables of the supplier shall be as follows:

- a. Provide the quantity of mentioned materials being required by the project/ program; and
- b. Strictly follow the specifications and timely provision of requirements based on the delivery schedule.

The deliverables of the City Government shall be as follows:

- a. On- time payment of the supplier i.e., 15 days after delivery regardless if the delivery is per month or Ordering Agreement.
- b. End- user shall monitor the delivery and completeness of requirements and documents to avoid delays.
- c. The Procurement Officer shall assist in the monitoring, delivery and on- time payment of the supplier.
- d. Provide necessary and readily- available documents such as during the conduct of post- audit.
- e. Evaluate the performance of the supplier/ contractor and in case there is a violation to the Contract/ Agreement, prepare a Verified Report.

Prepared by:

  
**AIMERIE G. SAMPANG**  
Procurement Officer

Noted by:

  
**Engr. ANELE C. DAVID**  
City Engineer

Conforme:

\_\_\_\_\_