



Republic of the Philippines
Province of Pampanga

City of San Fernando

Office of the Bids and Awards Committee

REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No.03; 04/01/2022)



Project Title : **Supply and Delivery of Materials/Supplies to be used at the Organic Trading Post of the City Agriculture and Veterinary Office for 2023 in the City of San Fernando, Pampanga**

Location of the Project : **City Agriculture and Veterinary Office**

Company Name

Date : **Aug 18, 2023**

PR No. : **2023-08-01886**

Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **Friday, August 25, 2023 10:00 AM** at **CGSO Building, New Public Market, Del Pilar, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

Lorraine Kate M. Escoto

Engr. Michael N. Quizon, Jr.
BAC Chairperson

- NOTE:
1. ALL ENTRIES MUST BE READABLE
 2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
1	5	unit(s)	Digital Scale Price Computing 30kg Capacity			
2	30	pc(s)	Vegetable Plastic Crates (Large Heavy Duty with Dimensions: L-53 x W-37 x H-31.5)			
3	5	pc(s)	Foldable Table 6ft. - white			
4	20	pc(s)	Foldable Chair Dimensions: L 41 x W 40 x H 82 cm - white color			
5	4	pc(s)	Heavy Duty Platform Pushcart Trolley Foldable 300 Kg Capacity			
Total Amount:						

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name/ Signature

Tel No./ Cellphone No.

Date

TERMS OF REFERENCE

OFFICE: CITY AGRICULTURE AND VETERINARY OFFICE

PROJECT: Supply and Delivery of Materials/Supplies to be used at the Organic Trading Post of the City Agriculture and Veterinary Office for 2023 in the City of San Fernando, Pampanga

DATE: September 2023

Background

The Organic Trading Post is similar to a Barangay Food Terminal where agricultural products such as heirloom rice, vegetables, legumes, fruits, and other high-value crops are displayed and sold. Aside from these, processed products such as peanut butter, vinegar, coffee, muscovado, chili paste, and sweets are available. Organic products reduce public health risks to farm workers, their families, and consumers by minimizing their exposure to toxic and persistent chemicals on the farm and in food, the soil in which they work and play, the air they breathe, and the water they drink. Children are especially vulnerable to pesticides.

Republic Act 11511 was signed by President Duterte on 23 December 2020, which took effect on 21 January 2021. RA 11511, as an amendment to RA 10068, declared the comprehensive government policy of the Philippines to promote and further develop the practice of organic agriculture (OA) in the country and promote community-based organic agriculture systems. This is guided by the National Organic Agricultural Program (NOAP) as implemented by its board under the Department of Agriculture.

Objectives

The general goal of the program is to empower the organic farmers/producers with better farm income and sustainable livelihood through providing a sure market for their products.

Approved Budget for the Contract The Approved Budget for the Contract (ABC) **One Hundred Forty-Eight Thousand and Seven Hundred Fifty Pesos Only**

(P 148,750.00), inclusive of all applicable taxes, insurances/bonds, permits, licenses and/or other miscellaneous expenses and cost on the required Procurement of Screenhouse.

Product Description

1. Technical Specifications:

OTHER ACCESSORIES:

PARTICULARS	QTY.	UNIT
Digital Scale Price Computing 30kg Capacity	5	pcs
Vegetable Plastic Crates (Large Heavy Duty with Dimensions: L-35 x W-37 x H-31.5)	30	pcs
6ft. Foldable Lifetime Table	5	pcs
Foldable Lifetime Chair Dimensions: L-41 x W-40 x H 82 cm	20	pcs
Heavy Duty Platform Pushcart Trolley Foldable 300 kg Capacity	4	pcs

2. Bidder's Qualifications:

- Preferably with 3 years of industry experience in the supplies offered.

3. Delivery

- The supplies offered including all items and their accessories must be delivered within thirty (30) calendar days after receipt of the Notice to Proceed (NTP).
- Deliveries should be made within office hours and on regular working days on or before the stipulated date in the PO unless otherwise specified for a valid reason why the same cannot be complied with.
- After Sales Service and Support during the warranty period, all reported defects shall be completely/satisfactorily repaired/replaced by the winning bidder/supplier within 72 hours after receipt of a verbal and/or written notice from the procuring entity.

4. Payment Terms

- The payment shall be done within fifteen (15) working days upon submission of complete documents including, delivery (partial/full), upon issuance of Inspection and Acceptance Report by the authorized/designated representatives of CAVO.

Prepared and Submitted by:

CONFORME:


CRISTINA A. SANGUMAY
 City Agriculturist

Printed Name

Signature over

Date

Note: This TOR shall form part of the Contract and should be strictly followed by both parties otherwise, the implementation of the project/program might be affected as well as the performance of the supplier/contractor.