

DUTIES AND RESPONSIBILITIES

CITY HEALTH OFFICE

Plantilla Item No. 33 – Rural Health Physician (SG 24)

- 1) General supervision over deployed health personnel in Barangay Health Stations and Birthing Station;
- 2) Ensure prompt health service delivery which includes various Department of Health and other local initiated promotive, preventive, curative and rehabilitative health care programs and services;
- 3) Regulatory functions and enforcement of ordinances, health standards and policies;
- 4) Formulate annual health plan for the RHU;
- 5) Participate in the formulation of plan and budget of the City Health Office;
- 6) Function as Program Manager of the City Health Office Technical Programs;
- 7) Coordinate with the different government agencies in the implementation of health programs;
- 8) Networking and partnership with other private and public agencies;
- 9) Analyze reports of the Rural Health Unit and assigned cluster program reports;
- 10) Provide medical consultation and barangay field work health services;
- 11) Serve as a speaker during health education and promotions activities;
- 12) Review and sign death certificate to those who died at home;
- 13) Provide medical services specially during disaster and special activity of the City;
- 14) Oversee the implementation of Philhealth Out Patient Benefit Package, TB DOTS and MCP;
- 15) Act as Birthing Station Manager;
- 16) Maintain the Rural Health Unit accreditation to Philhealth; and
- 17) Perform other duties as may be assigned from time to time.