**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

**Name of Project:** Contract of Service for the Hotel Accommodation with Meals during the Seminar on ISO 9001:2015 Awareness for Department Heads on August 2017, City of San Fernando, Pampanga

**Location of the Project:** City Human Resource Development Office

**REQUEST FOR QUOTATION**

(FM-CSFP-CGSO-39; Revision No. 01;06/23/14)

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**Company Name**

**Address**

Date: August 11, 2017

Quotation No.: T8-17-1841

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Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than August 15, 2017 at 10:00 A.M. at CGSO Building, New Public Market, City of San Fernando, Pampanga.

Canvassed by: ANA LIZA C. ZABLAN

Approved by: ENGR. MICHAEL N. QUIZON, JR.

**NOTE:**

1. ALL ENTRIES MUST BE READABLE
2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

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<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>QTY</th>
<th>UNIT</th>
<th>ITEM DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>30</td>
<td>pax</td>
<td>Meals/Accommodation</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>Am Snacks (with free flowing coffee)</td>
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<td></td>
<td>Lunch (Manage Buffet)</td>
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<td>Pm Snacks (with free flowing coffee)</td>
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<td></td>
<td></td>
<td>Fully Air-conditioned Venue, Tables and Chairs Setup</td>
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<td>(with sound system, standby generator, waiters, whiteboard with marker, stage and podium)</td>
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<td>Meals: Day 1</td>
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<td></td>
<td></td>
<td>Am Snacks - Tuna Sandwich, Ice Tea or Orange Juice</td>
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<td></td>
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<td></td>
<td>Lunch - Sisig, Chicken Roll, Chopsuey, Rice, Tibok tibok, Ice Tea</td>
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<td></td>
<td>Pm Snacks - Pancit Bihon, with Toasted bread, Ice Tea</td>
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<td>Day 2</td>
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<td>Am Snacks - Chicken Sandwich, Ice Tea or Orange Juice</td>
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<tr>
<td></td>
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<td>Lunch - Ningnang Liempo, Fried Chicken, Pinakbet, Rice, Fresh Fruits, Ice Tea</td>
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<td></td>
<td></td>
<td></td>
<td>Pm Snacks - Pancit Canton with Toasted Bread, Ice Tea</td>
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</tr>
</tbody>
</table>

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

**Printed Name / Signature**

**Tel No. / Cellphone No.**

Date

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Page 1 of 2
Republic of the Philippines  
Province of Pampanga  
City of San Fernando

OFFICE OF THE BIDS AND AWARDS COMMITTEE

Name of Project: Contract of Service for the Hotel Accommodation with Meals during the Seminar on ISO 9001:2015 Awareness for Department Heads on August 2017, City of San Fernando, Pampanga

Location of the Project: City Human Resource Development Office

REQUEST FOR QUOTATION

(Date: August 11, 2017  
Quotation No.: H6-17-1841)

Company Name:

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</table>
| 2       | 1   | head(s) | 1 Night Accommodation (Standard Room) with breakfast and dinner for the Resource Speaker of the Seminar on ISO 9001:2015 Awareness for Department Heads  
xxxxxx Nothing follows xxxxxx | | |

TOTAL AMOUNT

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name / Signature

Tel No. / Cellphone No.

Date