



**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

Name of Project : **Contract of Service for the Rental of Venue for the 2017 General Assembly (Annual Assessment Planning and Team Building) of all City Officials, Department Heads and Employees of the City Government of San Fernando, Pampanga**

Location of the Project : **City Human Resource Development Office**

**REQUEST FOR QUOTATION**  
(FM-CSFP-CGSO-39; Revision No. 01;06/23/14)

Date : **October 18, 2017**

Quotation No. : **S5-17-2619**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **October 26, 2017 at 10:00 A.M.** at **CGSO Building, New Public Market, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

**LEALORAINE A. GOMEZ**  
Administrative Aide II

**ENGR. MICHAEL N. QUIZON, JR.**  
BAC Chairman

- NOTE:
1. ALL ENTRIES MUST BE READABLE
  2. DELIVERY PERIOD WITHIN \_\_\_\_\_ CALENDAR DAYS
  3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	2,000	pax	Rental of Venue (Including Tables and Chairs)  xxxxxx Nothing follows xxxxxx		
			<b>TOTAL AMOUNT</b>		<b>P</b>

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel No. / Cellphone No.

\_\_\_\_\_  
Date