Name of Project: Printing and Delivery of Letterheads to be used at City Civil Registry Office, City of San Fernando, Pampanga

Location of the Project: City Civil Registry Office

REQUEST FOR QUOTATION
(FM-CSFP-CSGO-39; Revision No. 01; 06/23/14)

Date: February 09, 2017
Quotation No.: P11-17-0246

Company Name
Address

Date: February 09, 2017
Quotation No.: P11-17-0246

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than February 17, 2017 at 10:00 A.M. at CGSO Building, New Public Market, City of San Fernando, Pampanga.

Canvassed by: LEALORAIN E. GOMEZ
Approved by: ENGR. MICHAEL N. QUIZON, JR.

Administrative Aide II
BAC Chairman

NOTE:
1. ALL ENTRIES MUST BE READABLE
2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>QTY</th>
<th>UNIT</th>
<th>ITEM DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>20</td>
<td>ream(s)</td>
<td>CCRO Letterhead (Printed Forms)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>20</td>
<td>ream(s)</td>
<td>CCRO Letterhead (Plain)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>xoxoxo Nothing follows xoxoxo</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>TOTAL AMOUNT</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name / Signature
Tel No. / Cellphone No.
Date

Page 1 of 1