



OFFICE OF THE BIDS AND AWARDS COMMITTEE

Name of Project : **Supply and Delivery of Training Kits and Supplies to be used of the participants during the Seminar Workshop on the Formulation of Barangay Peace and Order and Public Safety Plan cum Barangay Integration of the City's New Concept "New San Fernando" on April 2017, City of San Fernando, Pampanga**

Location of the Project : **City Mayor's Office**

REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No. 01;06/23/14)

Date : **February 23, 2017**

Quotation No. : **04-17-0419**

Company Name

Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **February 28, 2017 at 10:00 A.M.** at **CGSO Building, New Public Market, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

LEALORAINE A. GOMEZ
Administrative Aide II

ENGR. MICHAEL N. QUIZON, JR.
BAC Chairman

- NOTE:
1. ALL ENTRIES MUST BE READABLE
 2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	20	ream(s)	Paper, bond subs 20 long (Corona)		
2	20	ream(s)	Paper, bond subs 20 short (Corona)		
3	350	pc(s)	ID Card Holder		
4	10	pc(s)	Frames for certificate 8 1/2 x 11		
5	450	pc(s)	Ballpen Black (HBW)		
6	400	pc(s)	Notebook, stenographers 40lvs ruled, spiral		
7	15	pc(s)	Ink Bottomless black		
8	10	roll(s)	Tape masking 2 (48mm), 50m		
9	15	pc(s)	Ink cartridge Hp No. 21		
10	10	pc(s)	Ink cartridge HP No. 22		
11	15	pc(s)	Ink cartridge canon 810		
12	10	pc(s)	Ink cartridge Canon 811		
13	350	pc(s)	Folder Morocco legal		
14	20	pc(s)	Cartolina, blue		
15	10	roll(s)	Tape double sided 2		
16	350	pc(s)	Envelope, brown long		
17	350	pc(s)	Envelope, plastic long ordinary		
18	50	package(s)	Board Paper special 220 gsm legal size white (10pcs/pck)		
			xxxxxx Nothing follows xxxxxx		
TOTAL AMOUNT					P

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name / Signature

Tel No. / Cellphone No.

Date