**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

**Name of Project**: Supply and Delivery of IT Equipment to be used at the Procurement Section of the City General Services Office, City of San Fernando, Pampanga

**Location of the Project**: Supply, Records, Property Management Division

**REQUEST FOR QUOTATION**

*(FM-CSFP-CGSO-39; Revision No. 01; 06/23/14)*

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**Company Name**: 
**Address**: 
**Date**: August 23, 2017

**Quotation No.**: I4-17-2080

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Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **August 29, 2017 at 10:00 A.M.** at CGSO Building, New Public Market, City of San Fernando, Pampanga.

Canvassed by: LEALORAINE A. GOMEZ
Approved by: ENGR. MICHAEL N. QUIZON, JR.

**NOTE:**
1. ALL ENTRIES MUST BE READABLE
2. DELIVERY PERIOD WITHIN CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

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<tr>
<th>ITEM NO.</th>
<th>QTY</th>
<th>UNIT</th>
<th>ITEM DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL</th>
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</table>
| 1       | 2   | unit(s) | Intel i3 (or higher)  
Motherboard preferably Intel or Asus  
1 TB HDD or higher  
4GB DDR3 memory  
DVD Writer  
USB Keyboard/Mouse preferably A4Tech  
ATX Casing with 650 watts Power Supply  
Windows 10 Pro license OS |            |       |
| 2       | 2   | unit(s) | 18.5 LED Monitor preferably Samsung or LG |            |       |
| 3       | 2   | unit(s) | UPS 600VA preferably APC BX800LI-MS 800VA or Higher |            |       |
| 4       | 3   | unit(s) | Printer preferably EPSON L360  
xxxxxxx Nothing follows xxxxxx |            |       |

**TOTAL AMOUNT**

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After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

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Printed Name / Signature

Tel No. / Cellphone No.

Date