# REQUEST FOR QUOTATION

**Republic of the Philippines**

Province of Pampanga

**CITY OF SAN FERNANDO**

**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

Name of Project: SUPPLY AND DELIVERY OF COMPUTER WORKSTATION

Location of the Project: CITY HUMAN RESOURCE DEVELOPMENT OFFICE

**REQUEST FOR QUOTATION**

*(FM-CSFP-CGSO-39; Revision No. 01; 06/23/14)*

Date: JANUARY 22, 2015

Quotation No.: ES-I4-15-0066

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**Company Name**

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than JANUARY 30, 2015 at 10:00 A.M. at CGSO Building, New Public Market, City of San Fernando, Pampanga.

Canvassed by:  

Approved by:  

**TERESITA A. PABALAN**

Administrative Aide III

**ENGR. MICHAEL N. QUIZON, JR.**

BAC Chairman

**NOTE:**

1. **ALL ENTRIES MUST BE READABLE**  
2. **DELIVERY PERIOD WITHIN _____ CALENDAR DAYS**  
3. **WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT,**  
4. **FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY**  
5. **PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS**

## ITEM DESCRIPTION Table

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>QTY</th>
<th>UNIT</th>
<th>ITEM DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL</th>
</tr>
</thead>
</table>
| 1        | 2   | set  | Intel i3 Processor  
Motherboard pref. Asus or Gigabyte  
4GB memory  
500Gb Hard drive  
DVD Writer  
ATX Casing with 600 watts power supply  
USB Keyboard/Mouse  
Windows 7 Pro OS or Windows 8.1 Pro OS |            |       |
| 2        | 2   | units | 18.5 LCD Monitor pref. Samsung or LG  |            |       |
| 3        | 2   | units | UPS pref. Secure 650VA  |            |       |

**TOTAL AMOUNT:**

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After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

**Printed Name / Signature**

**Tel. No. / Cellphone No.**

**Date**