Name of Project: Contract of Service for the Proposed Preventive Maintenance of Airconditioning Units at Heroes Hall, City of San Fernando, Pampanga

Location of the Project: City General Services Office - Building, Parks, Landmarks & Maintenance Section

REQUEST FOR QUOTATION

Date: December 02, 2015
Quotation No.: ES-A5-15-3378

Company Name
Address

Please quote your lowest price on the item(s) listed below and submit your quotation duly signed by your representative not later than December 10, 2015 at 10:00 AM at CGSO-Building, New Public Market, City of San Fernando, Pampanga.

Canvassed by: 
Approved by: 

TERESITA A. PABALAN
Administrative Aide III

ENGR. MICHAEL N. QUIZON, JR.
BAC Chairman

NOTE: 
1. ALL ENTRIES MUST BE READABLE
2. DELIVERY PERIOD WITHIN CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

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<th>ITEM NO.</th>
<th>QTY</th>
<th>UNIT</th>
<th>ITEM DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL</th>
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<td>Floor Mounted AC Units</td>
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<td>Wall Mounted AC Units</td>
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<td>Ceiling Cassette</td>
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SCOPE OF WORK:
1. General check up of Unit performance.
2. General inspection of leaks.
3. Check up of damper, knobs, thermostat and selector switch.
4. Check of water drain.
5. Lubricate fan motor.
6. Cleaning of air filter and front cover
7. Brushing of evaporator fins and condenser fins.
8. Provide practical tips on proper use of the units.
9. Check the amount of refrigerant in the system.

xxxxxxxx Nothing follows xxxxxxx

TOTAL AMOUNT: P

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name / Signature

Tel No. / Cellphone No.

Date