

## **TERMS OF REFERENCE**

### **PROVISION OF ONE (1) UNIT SECONDHAND RESCUE VEHICLE WITH GENERATOR TO BE USED AT THE CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE**

#### **I.BACKGROUND**

Pursuant to the Republic Act No. 7160 otherwise known as the Local Government Code of 1991 particularly Section 455(b)(1)(vii), the city mayor, as chief executive of the city government shall carry out such emergency measures as may be necessary during and in the aftermath of man-made and natural disasters and calamities.

Accordingly, the City Government through the City Disaster Risk Reduction and Management Office (CDRRMO) is mandated by law to respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area.

In order for the CDRRMO to effect rescue and response to emergencies, disasters and calamities, the City General Services Office through its Motorpool Division is proposing for the provision of one (1) unit Secondhand Rescue Vehicle with Generator.

Accordingly, the proposal for the provision of the above- stated motor vehicle shall be in accordance with the stipulations of Guidelines No. 2019-01, "Guidelines on the Purchase, Delivery and Utilization of Motor Vehicles and Heavy Equipment of the City Government of San Fernando, Pampanga, and the same is included in the 3- Year Replacement Program for Motor Vehicles and Equipment of the City Government of San Fernando, Pampanga (2020- 2022).

#### **II.BUDGETARY REQUIREMENT**

The Approved Budget for the Contract (ABC) for the Provision of one (1) unit Secondhand Rescue Vehicle with Generator to be used at the City Disaster Risk Reduction and Management Office is in the amount of TWO MILLION TWO HUNDRED THOUSAND PESOS (P 2, 200,000.00).

#### **III.OBJECTIVES**

The objectives of the Provision of one (1) unit Secondhand Rescue Vehicle with Generator to be used at the City Disaster Risk Reduction and Management Office are as follows:

- a. To augment the existing number of motor vehicles being used by the CDRRMO in its operations;
- b. To continuously effect rescue and response within the jurisdiction of the city; and
- c. To strengthen the readiness of the City Government during emergencies, disasters and calamities.

#### **IV.TERMS AND CONDITIONS**

During the implementation of the contract, the service provider shall ensure the following:

1. Provide the motor vehicle being required by the project;
2. Strictly comply with the specifications of the project; and

3. The price or amount at which the secondhand motor vehicle must not exceed its Remaining Useful Value (RUV) in compliance with the provisions of Guidelines No. 2019-01, where the standard formula to compute for the RUV is:

$RUV = (AC - SV) \times R/L + SV$ , where:

RUV = Remaining useful value

AC = Acquisition cost or the price/ amount at which the vehicle was originally purchased or acquired as a brand new unit

SV = Salvage value or the amount equivalent to ten (10) percent (10%) of the AC of the vehicle

R = Remaining useful life

L = Estimated service life or the length of service life that may be expected from a brand new model of a similar unit assuming normal utilization

#### **V.DELIVERABLES BY THE SERVICE PROVIDER AND THE CITY GOVERNMENT**

The deliverables of the service provider shall be as follows:

1. Deliver the one (1) unit Secondhand Rescue Vehicle with Generator as per schedule;
2. Provide the warranty certificate; and
3. Comply with all the documentary requirements of the same.

The deliverable of the City Government shall be:

1. Issue payment once the contract is completed as per time schedule and all the deliverables and reports are submitted.

Prepared and submitted by:

  
**Engr. JOSE P. DIAZ, JR.**  
Engineer IV, CGSO- Motorpool Division

CONFORME:
_____ Signature over Printed Name
_____ Date