



**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

Name of Project : **Supply and Delivery of Office Supplies to be used for the Task Force Isolation COVID-19 Response for Pandemic Emerging/Re-emerging Infectious Diseases in the City of San Fernando, Pampanga**

Location of the Project : **City Health Office**

**REQUEST FOR QUOTATION**

(FM-CSFP-CGSO-39; Revision No.02; 10/18/2019)

Date : **May 03, 2021**

Quotation No. : **04-21-0661**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **May 10, 2021 at 10:00 A.M.** at **CGSO Building, New Public Market, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

**LAARNI G. DIZON**  
Administrative Aide I

**ENGR. MICHAEL N. QUIZON, JR.**  
BAC Chairman

- NOTE:
1. ALL ENTRIES MUST BE READABLE
  2. DELIVERY PERIOD WITHIN \_\_\_\_ CALENDAR DAYS
  3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	3	pc(s)	Whiteboard Wall type size 6 ft x 4 ft		
2	2	pc(s)	Corkboard ( 2 ft x 2 ft)		
3	5	pc(s)	Whiteboard Marker, Black		
4	5	pc(s)	Whiteboard Marker, Blue		
5	5	pc(s)	Whiteboard Marker, Red		
6	5	bx	Clip, bulldog 76mm (3) Joy brand 12pcs.		
7	1	unit(s)	Paper cutter w/ board 8 1/2 x 11		
8	100	pc(s)	Patient Chart Aluminum, Long		
9	5	pc(s)	Storage Box with Lid, legal size color Blue		
			xxxxxx Nothing follows xxxxxx		
			<b>TOTAL AMOUNT</b>		<b>P</b>

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel No. / Cellphone No.

\_\_\_\_\_  
Date