



**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

Name of Project : **Supply and Delivery of One (1) Unit Laptop Computer to be used at the City Information Office in the City of San Fernando, Pampanga**

Location of the Project : **City Information Office**

**REQUEST FOR QUOTATION**

(FM-CSFP-CGSO-39; Revision No.02; 10/18/2019)

Date : **March 11, 2021**

Quotation No. : **I4-21-0391**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **March 15, 2021 at 10:00 A.M.** at **CGSO Building, New Public Market, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

**JOAN D. GUTIERREZ**  
Administrative Aide I

**ENGR. MICHAEL N. QUIZON, JR.**  
BAC Chairman

- NOTE:
1. ALL ENTRIES MUST BE READABLE
  2. DELIVERY PERIOD WITHIN \_\_\_\_ CALENDAR DAYS
  3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	1	unit	Laptop Computer pref. DELL CORE i5 (black/silver) or its equivalent  Processor: 10th Generation Intel Core i5 or higher Memory: 8GB DDR4 24Mhz Storage: 512GB SSD Resolution: FHD (1920x1080) Graphics: NVIDIA GeForce 2GB DDR5  Wireless USB Mouse pref. A4 Tech Window 10 PRO 64bit Laptop Bag  xxxxxx Nothing follows xxxxxx		
			<b>TOTAL AMOUNT</b>		<b>P</b>

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel No. / Cellphone No.

\_\_\_\_\_  
Date