



Republic of the Philippines  
Province of Pampanga  
**CITY OF SAN FERNANDO**  
**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

**Request for Expression of Interest for Contract of Service for the ISO Certification - Registration audit for the renewal of ISO Certification and Semi-Annual Surveillance Audit in the City of San Fernando, Pampanga**

The City Government of San Fernando, Pampanga, through the **General Fund 2021** intends to apply the sum of **THREE HUNDRED THIRTY THOUSAND PESOS ONLY (P330,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Contract of Service for the ISO Certification - Registration audit for the renewal of ISO Certification and Semi-Annual Surveillance Audit in the City of San Fernando, Pampanga**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

The City Government of San Fernando, Pampanga now calls for the submission of eligibility documents for **Contract of Service for the ISO Certification - Registration audit for the renewal of ISO Certification and Semi-Annual Surveillance Audit in the City of San Fernando, Pampanga**. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **2:00 p.m. of FEBRUARY 16, 2021 (TUESDAY) at CGSO Building, New Public Market, Del Pilar, City of San Fernando, Pampanga**. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.

Interested bidders may obtain further information from City Government of San Fernando, Pampanga and inspect the Bidding Documents at the address given below during **8:00 a.m. to 5:00 p.m.**

A complete set of Bidding Documents may be acquired by interested Bidders on **FEBRUARY 25, 2021 (THURSDAY) until 1:00 p.m. of MARCH 16, 2021 (TUESDAY) at CGSO Building, New Public Market, Del Pilar, City of San Fernando, Pampanga** and upon payment of a non-refundable fee for the bidding documents in the amount **FIVE HUNDRED PESOS ONLY (P500.00)**.

The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall consist of **five (5)** prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are: **See attached Terms of Reference (TOR)**

Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least **sixty percent (60%)** interest or outstanding capital stock belonging to citizens of the Philippines.

Procuring Entity shall evaluate bids using the Quality-Cost Based Evaluation/Selection (QCBE/QCBS), procedure. The allocated weights for the **Technical Proposal is sixty percent (60%)** and for **Financial Proposal is forty percent (40%)**. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.

The contract shall be completed within **three (3) years**.

The City Government of San Fernando, Pampanga reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**JENNY B. GONZALES**  
Head, BAC Secretariat  
CGSO Building, New Public Market, Del Pilar,  
City of San Fernando, Pampanga  
(045) 961-4121  
[cgsoprocurementsection@gmail.com](mailto:cgsoprocurementsection@gmail.com)

Approved by:

**ENGR. MICHAEL N. QUIZON, JR.**  
BAC Chairman