



OFFICE OF THE BIDS AND AWARDS COMMITTEE

Name of Project : **Supply and Delivery of Laptop Computer and All-in-One Printer to be used at the City Environment and Natural Resources Office in the City of San Fernando, Pampanga**

Location of the Project : **City Environment and Natural Resources Office**

REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No.02; 10/18/2019)

Date : **September 11, 2020**

Quotation No. : **I4-20-1743**

Company Name

Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **September 15, 2020 at 10:00 A.M.** at **CGSO Building, New Public Market, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

LAARNI G. DIZON
Administrative Aide I

ENGR. MICHAEL N. QUIZON, JR.
BAC Chairman

- NOTE:
1. ALL ENTRIES MUST BE READABLE
 2. DELIVERY PERIOD WITHIN ____ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	2	unit(s)	Laptop Computer pref. Dell -Processor: Intel Core i5 10210U or its equivalent -Memory: 8GB DDR3 -Hard Drive: 512SSD -Graphics Card: 2GB MX250 -Display: 13.3" -Operating System: Windows 10 Pro *Laptop Bag *Wireless USB Mouse preferably A4Tech *64GB USB 3.0 Flash Drive 150MB/s Memory Stick preferably SanDisk Ultra Flair		
2	2	unit(s)	All-in-One Printer pref. EPSON L3110 or its equivalent/higher xxxxxx Nothing follows xxxxxx		
TOTAL AMOUNT					P

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name / Signature

Tel No. / Cellphone No.

Date