

Republic of the Philippines  
Province of Pampanga  
**CITY OF SAN FERNANDO**  
**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

**Invitation to Bid for the Supply, Delivery and Installation of Lanterns to be used for the 2019 Christmas Decoration of the City of San Fernando, Pampanga**

The City Government of San Fernando, Pampanga, through the **General Fund 2019** intends to apply the sum of **SIX MILLION SEVEN HUNDRED NINETY SIX THOUSAND TWO HUNDRED FORTY FIVE PESOS ONLY (P6,796,245.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **E3-19-2023** consisting of **Thirteen (13) lots**, to wit:

<b>LOT NO.</b>	<b>LOCATION</b>	<b>AMOUNT</b>
1	Lazatin Flyover	365,000.00
2	Heroes Hall Park	370,000.00
3	Heroes Hall Fence and Gates	845,000.00
4	Tagulod Rotonda	320,000.00
5	Welcome Arch Bacolor, Sto. Tomas, Angeles City and Paskuhan	365,000.00
6	Baliti Trees	930,000.00
7	Historical Structure	95,000.00
8	Heroes Hall Façade	320,000.00
9	JCI Clock Tower	145,745.00
10	Monumento Fernandino	138,000.00
11	JASA Flyover	670,000.00
12	JASA Lampost	1,782,500.00
13	City Hall Facade	450,000.00

Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

The City Government of San Fernando, Pampanga now invites bids for the **Supply, Delivery and Installation of Lanterns to be used for the 2019 Christmas Decoration of the City of San Fernando, Pampanga**. Delivery of the Goods is required within **Thirty (30) days** upon receipt of Notice to Proceed (NTP). Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instruction to Bidders.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act".

Interested bidders may obtain further information from the City Government of San Fernando, Pampanga and inspect the Bidding Documents at the address given below during 8:00 a.m. to 5:00 p.m.

A complete set of Bidding Documents may be acquired by interested Bidders on **AUGUST 30, 2019 (FRIDAY) until 1:00 p.m. of SEPTEMBER 24, 2019 (TUESDAY)** from the address below and upon payment of the applicable fee for the Bidding Documents in the following amounts:

<b>LOT NO.</b>	<b>AMOUNT</b>
1	500.00
2	500.00
3	1,000.00
4	500.00
5	500.00
6	1,000.00
7	500.00
8	500.00
9	500.00
10	500.00
11	1,000.00
12	5,000.00
13	500.00

The City Government of San Fernando, Pampanga will hold a Pre-Bid Conference on **SEPTEMBER 10, 2019 (THURSDAY) 3:00 p.m.** at **CGSO Building, New Public Market, Del Pilar, City of San Fernando, Pampanga**, which shall be open to prospective bidders.

Bids must be duly received by the BAC Secretariat at the address below on or before **1:00 p.m. of SEPTEMBER 24, 2019 (TUESDAY) at CGSO Building, New Public Market, Del Pilar, City of San Fernando, Pampanga.** All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Instruction to Bidders (ITB) Clause 18.

Bid opening shall be on **SEPTEMBER 24, 2019 (TUESDAY) 1:30 p.m. at CGSO Building, New Public Market, Del Pilar, City of San Fernando, Pampanga.** Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

The City Government of San Fernando reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**JOSEPHINE S. BULANADI**

BAC Secretariat  
CGSO Building, New Public Market, Del Pilar,  
City of San Fernando, Pampanga  
(045) 961-4121  
[cgsoprocurementsection@gmail.com](mailto:cgsoprocurementsection@gmail.com)

Approved by:

**ENGR. MICHAEL N. QUIZON, JR.**  
BAC Chairman

## **REQUIREMENTS IN THE ISSUANCE OF BIDDING DOCUMENTS**

1. Downloaded copy from PhilGEPS of the **Invitation to Bid** (for Goods and Services and Infrastructure Projects) or **Request for Expression of Interest** (for Consulting Services)
2. Accomplished Information Sheet
3. Duly Notarized Authorization Letter (if representative)
4. Certified True Copy of PCAB License (for infrastructure projects only)
5. Photocopy of Two (2) Valid ID's.

## TERMS OF REFERENCE

Project: **Shining Star 2019-A**  
**(City Wide Installation, Supply and Delivery LANTERN DECORATION )**

Date: July- December 2019

Location: Citywide

### RATIONALE:

The City of San Fernando, taking pride as the Christmas Capital of the Philippines, is known for its unique, century-old lantern-making industry and being the Regional Center of Central Luzon and Gateway to North Philippines, is proud to display the uniqueness of Fernandino artistry through original SAN FERNANDO LANTERN decorations.

In line with this, the City Government of San Fernando shall also ensure the appropriateness, transparency and accuracy of the proposed Christmas decorations for the City and need to create a Technical Committee that will evaluate, suggest and make courses of decisions in preparing the specification for the City's decorations including design, size and costing, as well as recommend for possible activities that will improve this Year's Lantern decoration

### OBJECTIVES:

1. To generate more jobs to our Lantern Makers.
2. To give more color to this year's Lantern Decoration.
3. To promote further the Lantern/Light industry in the city.
4. To promote private and public partnership.

### TIMELINE:

	Activity	Date	Responsible Person
1	Convening the TWG of 2016 lantern decoration and initial planning	July,2019	IPO and TWG
2	Conceptualization of the Proposed design	July, 2019	IPO, SF Lantern Makers
3	Presentation of the Proposed Design to Mayor and TWG with corresponding amount	July, 2019	IPO
4	Finalization of the Proposed design	Aug, 2019	Supplier and TWG
5	Procurement of the Lantern Decoration	Aug, 2019	IPO and CGSO
6	Procurement Process	Aug-Sept, 2019	IPO and CGSO
7	Fabrication	Sept.-Oct. , 2019	Supplier
8	Installation	October 15 – Nov 15, 2019	Supplier
9	Launching of the Lantern Decoration of Major Sites (JASA, Heroes Hall, Cityhall and Flyover 1&2)	Oct 31, 2019	IPO & TWG
10	Monitoring and Repair	Nov 1, 2019 to Jan 31, 2020	Supplier, CEO, IPO and TWG

### Minimum Requirements for Suppliers

1. Must be a legitimate Lantern Enterprise/Makers in the City of San Fernando, Pampanga.
2. Must have all the legal papers representing their business (DTI, Mayor Permit, BIR and Philgeps authorization).
3. Submitted design that was approved by the Technical Working Group.
4. Has actual experience in Lantern Making and Installation.
5. Ability to effectively apply high technical standards for the purpose of maintaining high levels of professionalism.

### Scope of Work and Budget

Particular	Total Amount
<b>City Wide Installation, Supply and Delivery LANTERN DECORATION</b>  (Cityhall, Heroes Hall Fence, H.H. Park H.H. Façade, JASA, Monumento Fernandino, Tagulod, San Nicolas, JCI Tower, Baliti McArthur Highway, Boundary Arch, Flyover 1 and Flyover 2)	6,796,425.00

### Payment Procedure

Processing of the payment shall be initiated upon the certification by the end-user and TWG of the satisfactory completion of the Project.

Contact Person:

City Investment Promotion Office

Contact person: Mr. Jeffry Yutuc-PDOII / Ms. Mye Pingul -Procurement Officer IPO

Contact no: 649-8080 Loc 110 or 09420170466

Prepared by:

**JEFFREY B. YUTUC**  
Project Devt. Officer II

Noted by:

**REMEDIOS P. AGONCILLO**  
LEIPO

Approved by:

**EDWIN D. SANTIAGO**  
City Mayor