



OFFICE OF THE BIDS AND AWARDS COMMITTEE

Name of Project : **Printing and Delivery of CCRO Letterheads to be used at the City Civil Registry Office for the 1st Semester of 2019 in the City of San Fernando, Pampanga**

Location of the Project : **City Civil Registry Office**

REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No. 01;06/23/14)

Date : **February 18, 2019**

Quotation No. : **P11-19-0386**

Company Name

Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **February 22, 2019 at 10:00 A.M.** at **CGSO Building, New Public Market, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

ABEGAIL F. ROYLAN
Administrative Aide I

ENGR. MICHAEL N. QUIZON, JR.
BAC Chairman

- NOTE:
1. ALL ENTRIES MUST BE READABLE
 2. DELIVERY PERIOD WITHIN ____ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

| ITEM NO. | QTY | UNIT | ITEM DESCRIPTION | UNIT PRICE | TOTAL |
|----------|-----|---------|---|------------|----------|
| 1 | 25 | ream(s) | CCRO Letterhead A4 size, substance 24 with CSFP Logo (please attached sample form) | | |
| 2 | 20 | ream(s) | CCRO Letterhead (Secpa) 8.5"x11" (short paper size), substance 24 with CSFP Logo (please see attached sample form) | | |
| 3 | 10 | ream(s) | CCRO Letterhead (printed forms) CERTIFICATE OF REGISTRATION A4 size, substance 24 with CSFP Logo (please see attached sample form) | | |
| | | | xxxxxx Nothing follows xxxxxx | | |
| | | | TOTAL AMOUNT | | P |

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name / Signature

Tel No. / Cellphone No.

Date



Republic of the Philippines
PROVINCE OF PAMPANGA
CITY OF SAN FERNANDO

OFFICE OF THE CITY CIVIL REGISTRAR







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OFFICE OF THE CITY CIVIL REGISTRAR

CERTIFICATE OF REGISTRATION

This is to certify that the _____
executed by _____ on _____ in the
Certificate of Live Birth of _____ who was born
on _____ has been received and registered in
the Book of legal Instruments of this office with Registry No. _____ dated
_____.

Issued this _____ day of _____ at the City of San Fernando, Pampanga

RIMANDO E. UMALI
City Civil Registrar

