



**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

Name of Project : **Printing and Delivery of Brochures to be used for the Information Dissemination at the Office of the Sangguniang Panlungsod, City of San Fernando, Pampanga**

Location of the Project : **Office of the Sangguniang Panlungsod**

**REQUEST FOR QUOTATION**

(FM-CSFP-CGSO-39; Revision No. 01;06/23/14)

Date : **October 16, 2018**

Quotation No. : **P11-18-2568**

\_\_\_\_\_  
 Company Name

\_\_\_\_\_  
 Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **October 22, 2018 at 10:00 A.M.** at **CGSO Building, New Public Market, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

**JOAN D. GUTIERREZ**  
 Administrative Aide I

**ENGR. MICHAEL N. QUIZON, JR.**  
 BAC Chairman

- NOTE:
1. ALL ENTRIES MUST BE READABLE
  2. DELIVERY PERIOD WITHIN \_\_\_\_ CALENDAR DAYS
  3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	32,000	pc(s)	Brochure -Full Colored -Coated Paper/Laminated -Size spread 8.5"x11", Folded 5.5"x8.5"  xxxxxx Nothing follows xxxxxx  <p style="text-align: right;"><b>TOTAL AMOUNT</b></p>		
					<b>P</b>

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

\_\_\_\_\_  
 Printed Name / Signature

\_\_\_\_\_  
 Tel No. / Cellphone No.

\_\_\_\_\_  
 Date