



OFFICE OF THE BIDS AND AWARDS COMMITTEE

Name of Project : **Supply and Delivery of Office Supplies to be used during the Star Barangay Project of the City Government of San Fernando, Pampanga**

Location of the Project : **City Planning and Development Coordinator's Office**

REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No. 01;06/23/14)

Date : **September 21, 2018**

Quotation No. : **04-18-2320**

Company Name

Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **September 25, 2018 at 10:00 A.M.** at **CGSO Building, New Public Market, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

JOAN D. GUTIERREZ
Administrative Aide I

ENGR. MICHAEL N. QUIZON, JR.
BAC Chairman

- NOTE:
1. ALL ENTRIES MUST BE READABLE
 2. DELIVERY PERIOD WITHIN ____ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	100	btl(s)	Continuos Ink EPSON T13 black		
2	100	btl(s)	Continuos Ink EPSON T13 Cyan		
3	100	btl(s)	Continuos Ink EPSON T13 Magenta		
4	100	btl(s)	Continuos Ink EPSON T13 Yellow		
5	50	ream(s)	Paper, bond subs 16 long (advance)		
6	50	ream(s)	Paper, bond subs 16 short (advance)		
7	200	cart(s)	Ink cartridge canon 810		
8	55	cart(s)	Ink cartridge Canon 811		
			xxxxxx Nothing follows xxxxxx		
			TOTAL AMOUNT		P

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name / Signature

Tel No. / Cellphone No.

Date