



**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

Name of Project : **Contract of Service for the Rental of Venue to be used during the Capability Building Training for Traffic Enforcers and Public Safety Officers, City of San Fernando, Pampanga**

Location of the Project : **City Human Resource Development Office**

**REQUEST FOR QUOTATION**

*(FM-CSFP-CGSO-39; Revision No. 01;06/23/14)*

Date : **July 03, 2018**

Quotation No. : **L2-18-1038**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **July 10, 2018 at 10:00 A.M.** at **CGSO Building, New Public Market, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

**ANA LIZA C. ZABLAN**  
Administrative Aide I

**ENGR. MICHAEL N. QUIZON, JR.**  
BAC Chairman

- NOTE:
1. ALL ENTRIES MUST BE READABLE
  2. DELIVERY PERIOD WITHIN \_\_\_\_ CALENDAR DAYS
  3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	8	day(s)	Rental of Venue Inclusion -Fully Air-conditioned Venue Tables and Chairs Setup (with sound system, standby generator, waiters, whiteboard width marker, stage and podium) -Able to Accommodate at least 65 participants -Unobstructed and Clean Venue -Provision of Tables, Chairs, Wide Screen and, if available Projector -Availability of parking space outside the Venue  xxxxxx Nothing follows xxxxxx		
			<b>TOTAL AMOUNT</b>		<b>P</b>

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel No. / Cellphone No.

\_\_\_\_\_  
Date