**Republic of the Philippines**  
province of Pampanga  
City of San Fernando

**Office of the Bids and Awards Committee**  
for Goods & Services

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**Name of Project:** Contract of Service for the Rental of Venue to be used during the Capability Building Training for Traffic Enforcers and Public Safety Officers, City of San Fernando, Pampanga

**Location of the Project:** City Human Resource Development Office

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**Request for Quotation**  
(FM-CSFP-CGSO-39; Revision No. 01; 06/23/14)

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<th>Item No.</th>
<th>QTY</th>
<th>Unit</th>
<th>Item Description</th>
<th>Unit Price</th>
<th>Total</th>
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</table>
| 1        | 8   | day(s) | Rental of Venue Inclusion  
- Fully Air-conditioned Venue  
- Tables and Chairs Setup  
(with sound system, standby generator, waiters, whiteboard width marker, stage and podium)  
- Able to Accommodate at least 65 participants  
- Unobstructed and Clean Venue  
- Provision of Tables, Chairs, Wide Screen and, if available Projector  
- Availability of parking space outside the Venue  
xxxxxx Nothing follows xxxxxx | | |

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After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

**Printed Name / Signature**

**Tel No. / Cellphone No.**

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Date