



Republic of the Philippines

Province of Pampanga

City of San Fernando

Office of the Bids and Awards Committee

REQUEST FOR QUOTATION

(FM-CSFP-CGSO-39; Revision No.03; 04/01/2022)

Project Title : **Contract of Service for the Installation of Conveyor Equipment to be used at the Central Materials Recovery Facility, Barangay Lara, City of San Fernando, Pampanga**

Location of the Project : **City Environment and Natural Resources Office**

Company Name

Date : **Jun 5, 2023**

PR No. : **2023-03-00718**

Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **Friday, June 9, 2023 10:00 AM** at **CGSO Building, New Public Market, Del Pilar, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

Lorraine Kate M. Escoto


Atty. Jose Ender Y. Teodoro
BAC Chairperson

- NOTE:
1. ALL ENTRIES MUST BE READABLE
 2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
1	1	lot	<p>Installation of Conveyor</p> <p>Description: Assemble, installation, refurbishment of 1 unit Sorting Conveyor (3ftx14mx0.8m approx) on the elevated platform of the Central Material Recovery Facility of the City of San Fernando, Pampanga.</p> <p>Scope of Works: 1. Retrieval and collection of electrical/mechanical parts. 2. Inspect for damages, deterioration and missing parts. 3. Onsite minor repair, cleaning and lubricate the entire sorting conveyor. 4. Align, level the sorting conveyor with the elevated platform.</p>			



Republic of the Philippines

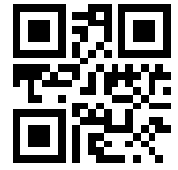
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Item No.	Qty	Unit	Item Description	Remarks	Unit Price	Total
			5. Fabricate, supply and install missing parts. 6. Painting, testing of the sorting conveyor.			
Total Amount:						

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name/ Signature

Tel No./ Cellphone No.

Date

TERMS OF REFERENCE

Project Title : **Installation of Conveyor Equipment (Repair and Maintenance)**

Project Location: **City Central Materials Recovery Facility (CMRF), Barangay Lata, City of San Fernando, Pampanga**

Background:

The City's Central Materials Recovery Facility has purchased solid waste management equipment for further segregation and processing to reduce the waste to be disposed. The objective of the facility is resource recovery and recycling. The City has purchased a sorting conveyor in 2019 but was not installed in time due to needed additional fixtures for its complete operation, then came the lockdown due to Covid-19 pandemic. The supplier of the conveyor was Fabrimetrics Phils., Inc.

The needed fixtures were processed in December 2021 and were completely installed this June 2022 by another supplier. The conveyor purchased in 2019 needs to be installed with the whole design of the equipment and its full operation. Since the warranty has exceeded one year, a fee for the installation is needed.

Objectives:

- a.) To comply with the provisions of RA 9003
- b.) Resource recovery

Scope of Works:

1. Retrieval and collection of electrical/mechanical parts.
2. Inspection of damages, deterioration, and missing parts.
3. Onsite repair, cleaning, and lubrication of the entire equipment.
4. Alignment and leveling of the conveyor equipment with the installed elevated platform fixtures.
5. Fabrication, supply, and installation of missing parts.
6. Painting and testing of the conveyor equipment

Contract Duration: The contract duration of seven (7) calendar days upon approval of Notice to Proceed.

Budgetary requirement for the contract: One Hundred Thirty-three Thousand Pesos (PhP 130,000.00)

Minimum Qualifications: Licensed supplier and fabricator
Preferably supplier of the equipment

TERMS OF REFERENCE

Project Title : **Installation of Conveyor Equipment (Repair and Maintenance)**
Project Location: **City Central Materials Recovery Facility (CMRF), Barangay Lata, City of San Fernando, Pampanga**

DELIVERABLES BY THE SERVICE PROVIDER AND THE CITY GOVERNMENT

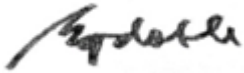
The deliverables of the service provider shall be as follows:

- a. Complete installation of conveyor equipment, its alignment, and commissioning with the elevated platform fixtures.

The deliverable of the City Government shall be:

- 1. Provision of adequate security, power, and water source during installation.
- 2. Issue payment once the contract is completed as per the time schedule and all the deliverables and reports are submitted.

Prepared and submitted by:



MARIA TERESA Q. DOBLE
Acting CENRO I

CONFORME:
_____ Signature over Printed Name
_____ Date

Note: This TOR shall form part of the Contract and should be strictly followed by both parties otherwise; the implementation of the project/program might be affected as well as the performance of the supplier/contractor.