



**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

Name of Project : **supply and delivery of IT Equipment to be used at Office of the Sangguniang Panlungsod, City of San Fernando, Pampanga**

Location of the Project : **Office of the Sangguniang Panlungsod**

**REQUEST FOR QUOTATION**

*(FM-CSFP-CGSO-39; Revision No. 01;06/23/14)*

Date : **February 21, 2017**

Quotation No. : **I4-17-0359**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **February 27, 2017 at 10:00 A.M.** at **CGSO Building, New Public Market, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

**LEALORAINA A. GOMEZ**  
Administrative Aide II

**ENGR. MICHAEL N. QUIZON, JR.**  
BAC Chairman

- NOTE:
1. ALL ENTRIES MUST BE READABLE
  2. DELIVERY PERIOD WITHIN \_\_\_\_\_ CALENDAR DAYS
  3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	1	unit(s)	Laptop pref. Lenovo or its equipment Intel i3 processor 1TB HDD or higher 4GB DDR3 memory Wifi b/g/n DVDRW Window 7 Pro or higher		
2	1	unit(s)	Printer pref. CANON 237 (3-IN 1) or equivalent		
3	1	unit(s)	one (1) unit Intel i3 Processor (or higher) Motherboard preferably Asus or Gigabyte 4GB DDR3 memory 1 TB Hard Drive]ATX Casing with 600 watts Power Supply USB Keyboard / Mouse preferably A4Tech		
			xxxxxx Nothing follows xxxxxx		
			<b>TOTAL AMOUNT</b>		<b>P</b>

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel No. / Cellphone No.

\_\_\_\_\_  
Date