



**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

Name of Project : **Supply and Delivery of Janitorial Supplies to be used at Utility, Maintenance and Services Division**

Location of the Project : **City General Services Office - Utility, Maintenance and Service Division**

**REQUEST FOR QUOTATION**  
(FM-CSFP-CGSO-39; Revision No. 01;06/23/14)

Date : **December 09, 2016**  
Quotation No. : **ES-J3-16-3065**

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Please quote your lowest price on the item(s) listed below and submit your quotation duly signed by your representative not later than **December 19, 2016 at 10:00 AM at CGSO-Building, New Public Market, City of San Fernando, Pampanga.**

Canvassed by:

Approved by:

**JEFFREY ROSS M. NAVARRO**  
Administrative Aide I

**ENGR. MICHAEL N. QUIZON, JR.**  
BAC Chairman

- NOTE:
- 1 ALL ENTRIES MUST BE READABLE
  - 2 DELIVERY PERIOD WITHIN \_\_\_\_\_ CALENDAR DAYS
  - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
  - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	300.00	sachet(s)	All Purpose Powder Soap, 70gsm/sachet pref. Tide	_____	_____
2	150.00	btl(s)	Dishwashing Liquid pref. Joy	_____	_____
3	200.00	btl(s)	Hand Soap Liquid pref. LMS Brand, one gal	_____	_____
4	100.00	kg(s)	Rag Cotton Square, 2 ply White	_____	_____
5	50.00	pc(s)	Scouring Pad double sided pref. Scotch Brite	_____	_____
6	100.00	btl(s)	Toilet Bowl Cleaner, gal	_____	_____
7	150.00	pc(s)	Toilet Deodorizer, albatros big w/ handle	_____	_____
8	1000.00	pc(s)	Towel pref. Good Morning	_____	_____
9	500.00	pc(s)	Trash Bags Clear, 20 x 30	_____	_____
10	500.00	pc(s)	Trash Bags, Black, XXL	_____	_____
11	1000.00	pc(s)	Trash Bags, Black, Small, 10pcs/pack	_____	_____
12	200.00	pc(s)	Door Mat, Cotton	_____	_____
13	150.00	pc(s)	Waste Basket, Plastic Big w/ Cover	_____	_____
14	200.00	pc(s)	Mop Head, Cotton	_____	_____
15	100.00	btl(s)	Chlorox, 500ml pref. Zonrox	_____	_____
16	500.00	pc(s)	Trash Bags, Black, Medium	_____	_____
17	100.00	btl(s)	Furniture Cleaner, 330ml pref. Pledge	_____	_____
18	500.00	pc(s)	Broom, Stick Walis Tingting Thick	_____	_____
19	200.00	pc(s)	Glass Cleaner w/ Spray, 500ml pref. Kleene	_____	_____
20	125.00	pc(s)	Floor Wax Liquid, 1000ml, Red pref. Pronto	_____	_____
			xxxxxx Nothing follows xxxxxx		
			<b>TOTAL AMOUNT :</b>		<b>P</b> _____

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name / Signature \_\_\_\_\_

Tel No. / Cellphone No. \_\_\_\_\_

Date \_\_\_\_\_